

**January 7, 2020**

A Regular Meeting was held by the Township Council of the Township of Roxbury on January 7, 2020 at the Municipal Building located at 1715 Route 46 in Ledgewood, New Jersey at 7:30PM.

**PLEDGE OF ALLEGIANCE**

Deputy Mayor Hall led the Pledge of Allegiance.

**OPEN PUBLIC MEETING STATEMENT**

Adequate notice of this Meeting of the Township Council of the Township of Roxbury was given as required by the Open Public Meetings Act as follows: On December 27, 2019, notice was faxed to the Daily Record, the Newark Star Ledger, The Roxbury Register and published in the Daily Record; notice shall also remain posted throughout the year on the bulletin board in the main hallway of the Municipal Building.

**ROLL CALL (Present):** Councilwoman Jaki Albrecht, Councilman Thomas Carey, Councilman Mark Crowley, Deputy Mayor Fred Hall, Councilman Jim Rilee, Councilman Richard Zoschak; **Absent:** Mayor Robert DeFillippo

**Also Present:** John Shepherd, Township Manager; Amy Rhead, Township Clerk; Anthony M. Bucco, Township Attorney (7:45PM arrival)

**Staff:** Richard Blood, Public Works Director; Marc Palanchi, Chief of Police

**Public:** six (6) members of the public; Mike Condon, Roxbury Register reporter, Fred Aun, TAPinto Roxbury reporter

**PRESENTATIONS, AWARDS, ETC.**

None

**APPROVAL OF MINUTES**

November 12, 2019 – Regular Meeting

Councilman Rilee made a motion to approve the above-listed minutes. Councilman Zoschak seconded the motion.

Roll Call:	Councilwoman Albrecht	- Yes	Councilman Carey	- Abstain
	Councilman Crowley	- Yes	Councilman Rilee	- Yes
	Councilman Zoschak	- Yes	Deputy Mayor Hall	- Yes

Motion carried 5 to 0 with one abstention.

**PUBLIC PORTION** *(3 Minutes /1 Appearance per Individual)*

**Robert Kluska, 274 Emmans Road, Flanders** – Mr. Kluska asked for an update on the status of WiFi at the Senior Center. Mr. Shepherd responded that the project is in the final stages. An announcement will be made at a council meeting when the installation has been completed.

**Lois Bredesen-Beale, 313 Center Street, Landing** – Mrs. Bredesen-Beale spoke favorably about the inclusion of vintage pictures in the 2020 Town Planner calendar. Mrs. Bredesen-Beale expressed dissatisfaction regarding the lack of brush and recycling pick-ups in her neighborhood by Blue Diamond at the end of 2019. Mrs. Bredesen-Beale reported that cars are still parking on snowed covered roads, Palmer Street in particular, and sidewalks are not being shoveled. Chief Palanchi said the police will remind residents in that area to clean their sidewalks and park off-street when it snows.

**Seeing no further comments, Deputy Mayor Hall closed the Public Portion.**

**REPORTS OF COUNCIL LIAISON REPRESENTATIVES, COUNCIL COMMITTEES AND NEW BUSINESS / OLD BUSINESS**

**A. Reports of Council Liaison Representatives and Council Committees**

Councilwoman Albrecht spoke about upcoming events including:

- Temple Shalom Tree of Life Memorial dedication - Friday, January 10, 2020; *(Councilman Crowley asked that anyone planning on attending should RSVP)*
- Roxbury Arts Alliance hosting a Tom Petty Band Concert at Horseshoe Lake – Saturday, January 8, 2020 at Horseshoe Lake.

Councilman Rilee reported that the Traffic Committee met earlier in the evening. Additional details will be provided at a future date.

Councilman Rilee asked if signage has been installed yet on the trails at Righter Road. Mr. Shepherd will report back to council on the status.

Councilman Zoschak reported that his constituents have been expressing frustration with regard to increasing Optimum rates and the absence of Verizon FIOS in the Landing area. General discussion occurred with regard to the services being governed by the Board of Public Utilities. Mr. Bucco suggested contacting the company and asking if they would consider running their fiber optic lines into Roxbury.

Councilman Carey reported that a constituent advised him that there is no street sign on Jacob Lane. Mr. Blood will ensure the missing street sign is replaced.

**New Business/Old Business**

None

**MATTERS REQUESTED / REFERRED BY COUNCIL MEMBERS, MANAGER, ATTORNEY OR CLERK**

None

**INTRODUCTION OF PROPOSED ORDINANCES**

None

**HEARING AND ADOPTION OF ORDINANCES ON SECOND READING**

None

**INTRODUCTION AND ADOPTION OF RESOLUTIONS**

**2020-020** A RESOLUTION INCORPORATING BY REFERENCE HEREIN AND APPROVING THE FOLLOWING NUMBERED RESOLUTIONS LISTED ON THE REGULAR COUNCIL MEETING AGENDA FOR THIS DATE:

2020-021, 2020-022, 2020-023, 2020-024,  
2020-025, 2020-026, 2020-027, 2020-028

Councilman Rilee made a motion to approve the adoption of Incorporating Resolution No. 2020-020. Councilman Carey seconded the motion.

Roll Call:	Councilwoman Albrecht	- Yes	Councilman Carey	- Yes
	Councilman Crowley	- Yes	Councilman Rilee	- Yes
	Councilman Zoschak	- Yes	Deputy Mayor Hall	- Yes

Motion carried unanimously, 6 to 0.

**2020-021** A RESOLUTION AUTHORIZING THE EXECUTION OF A RISK MANAGEMENT CONSULTANT’S AGREEMENT WITH SKYLANDS RISK MANAGEMENT, INC.

**2020-022** A RESOLUTION AUTHORIZING THE AWARD OF A PROFESSIONAL SERVICES CONTRACT TO CONSERVATION ADVISING SERVICES, LLC FOR OPEN SPACE ADVISORY SERVICES

Councilman Rilee asked if the Open Space Committee provided a time limit for the services. Mr. Shepherd advised that the Committee only requested the three month period at this time.

**2020-023** A RESOLUTION AUTHORIZING THE ACCEPTANCE OF A CASH PERFORMANCE GUARANTEE SUBMITTED BY 2006 REALTY LLC / AQUILANA CONSTRUCTION, TO GUARANTEE THE COMPLETION OF SOIL MOVING OPERATIONS IN ACCORDANCE WITH A SOIL MOVING PERMIT FOR BLOCK 9501, LOTS 3 & 4, MORE COMMONLY KNOWN AS 15 LENEL ROAD & 2 EMANUAL WAY, ROXBURY TOWNSHIP

**2020-024** A RESOLUTION AUTHORIZING THE ACCEPTANCE OF A CASH PERFORMANCE GUARANTEE, LICENSE, EASEMENT AND INDEMNIFICATION AGREEMENT SUBMITTED BY 1881 NJ LLC, TO GUARANTEE THE COMPLETION OF SOIL MOVING OPERATIONS IN ACCORDANCE WITH A SITE PLAN APPROVAL FOR BLOCK 9501, LOT 9, 1881 ROUTE 46, ROXBURY TOWNSHIP

**2020-025** A RESOLUTION AUTHORIZING THE RELEASE OF A PERFORMANCE GUARANTEE POSTED WITH THE TOWNSHIP OF ROXBURY IN CONNECTION WITH WORK PERFORMED AND ACCEPTED IN ACCORDANCE WITH A TOWNSHIP RIGHT-OF-WAY EXCAVATION PERMIT

**2020-026** A RESOLUTION AMENDING AND SUPPLEMENTING RESOLUTION NO. 2019-303 WHICH AUTHORIZED A REFUND OF PROPERTY TAXES FOR A TOTALLY DISABLED VETERAN

**2020-027** A RESOLUTION AFFIRMING THE APPOINTMENT OF CHARLES R. BOHANNON AS A PATROLMAN OF THE ROXBURY TOWNSHIP POLICE DEPARTMENT

**2020-028** A RESOLUTION AUTHORIZING THE PAYMENT OF BILLS

#### **PERSONNEL CHANGES**

None

#### **COMMUNICATIONS**

December 20, 2019

No comments.

January 3, 2020

No comments.

#### **PUBLIC PORTION** *(3 Minutes /1 Appearance per Individual)*

**Robert Kluska, 274 Emmans Road, Flanders** – Mr. Kluska asked about the status of implementing the energy aggregation program. Councilman Rilee said it was tabled when it was discovered that JCP&L rates were lower than the cooperative's rates.

**Ralph Nappi, 29 Ford Road, Landing** – Mr. Nappi thanked Mr. Shepherd for providing the Information Update. He also asked when construction of the left-hand turn lane off Route 10 onto Mary Louise is expected to commence. Council members confirmed that the plans were approved months ago and explained that the developer is in charge of the project and establishing the sequence of construction events.

**Seeing no further comments, Deputy Mayor Hall closed the Public Portion.**

#### **EXECUTIVE SESSION**

**2020-029** A RESOLUTION OF THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF ROXBURY, IN THE COUNTY OF MORRIS, NEW JERSEY AUTHORIZING CONFERENCE OF THE TOWNSHIP COUNCIL WITH THE PUBLIC EXCLUDED

Matter(s) relating to:

**1. Litigation – Esdale vs Roxbury Tax Appeal**

At 8:00PM, Councilman Zoschak made a motion to adopt Resolution No. 2020-029 for Executive Session. Councilman Carey seconded the motion.

Voice Vote: All in Favor – Yes; Motion carried unanimously, 6 to 0.

**At 8:10PM, the Council returned to the open session of the meeting.**

**ADJOURNMENT**

At 8:10PM, Councilwoman Albrecht made a motion to adjourn the meeting. Councilman Zoschak seconded the motion.

Voice Vote: All in Favor – Yes; Motion carried unanimously, 6 to 0.

Submitted by:



Amy E. Rhead, RMC  
Township Clerk

**MINUTES APPROVED BY COUNCIL:**

**DATE:** January 21, 2020

**ROLL CALL:**

Councilwoman Albrecht	-	Yes
Councilman Crowley	-	Yes
Councilman Rilee	-	Yes
Councilman Zoschak	-	Yes
Deputy Mayor Hall	-	Yes

**RESOLUTION NO. 2020-020**

**A RESOLUTION INCORPORATING BY REFERENCE HEREIN AND APPROVING THE FOLLOWING NUMBERED RESOLUTIONS LISTED ON THE REGULAR COUNCIL MEETING AGENDA FOR THIS DATE:**

2020-021, 2020-022, 2020-023, 2020-024,  
2020-025, 2020-026, 2020-027, 2020-028

**BE IT RESOLVED**, by the Township Council of the Township of Roxbury, Morris County, New Jersey that the above numbered resolutions listed on the Regular Council Meeting Agenda for this date, are incorporated by reference herein as if fully set forth at length and are hereby approved as to each resolution.

**ADOPTED:** January 7, 2020

Attest:

  
Amy E. Rhead, RMC  
Township Clerk

**RESOLUTION NO. 2020-021**

**A RESOLUTION AUTHORIZING THE EXECUTION OF  
A RISK MANAGEMENT CONSULTANT'S AGREEMENT WITH  
SKYLANDS RISK MANAGEMENT, INC.**

**WHEREAS**, there exists a need for professional risk management consulting services in the Township of Roxbury; and

**WHEREAS**, said services are of such a specialized and qualitative nature that it renders competitive bidding impractical; and

**WHEREAS**, the Local Public Contracts Law, N.J.S.A. 40A:11-1, et seq., particularly N.J.S.A. 40A:11-5(1)(m) specifically provides that insurance, including insurance consultant services, is not subject to the requirements of public bidding; and

**WHEREAS**, the Township of Roxbury wishes to appoint Skylands Risk Management, Inc. as the Township's Risk Management Consultant; and

**WHEREAS**, the amount of the Risk Management Consultant's contract is the standard annual assessment for risk management services imposed on the Township by Garden State Municipal Joint Insurance Fund for workers' compensation, lines assessment and Selective umbrella assessment in an amount not to exceed \$48,000.00; and

**WHEREAS**, the said fee is an apportionment of the member's assessment and payable by the fund.

**NOW, THEREFORE, BE IT RESOLVED**, by the Township Council of the Township of Roxbury, in the County of Morris, and State of New Jersey, as follows:


1. The Township Manager is hereby authorized and directed to execute an Agreement with Skylands Risk Management, Inc. for professional risk management consulting services, which Agreement is on file in the Office of the Township Clerk.
2. This Agreement is awarded without competitive bidding in accordance with the specific exemption for such services found in N.J.S.A. 40A:11-5(1)(m) of the Local Public Contracts Law, and because the services to be provided are extremely specialized in nature and require a degree of expertise, training and experience in the insurance industry. Additionally, the services to be provided are by their nature qualitative, and thus not susceptible of being described by written specifications.
3. A certified copy of this resolution, notification of award and the associated contract will be forwarded to Skylands Risk Management, Inc. by the Purchasing Agent upon adoption of this resolution

4. A notice of this action shall be printed once in the Township's official newspaper according to law.

**BE IT FURTHER RESOLVED**, that the Township Clerk is hereby authorized and directed to provide (2) certified copies of this resolution to the Purchasing Agent, a copy to the Township Manager and the Chief Financial Officer.

**ADOPTED:** January 7, 2020

Attest:

  
\_\_\_\_\_  
Amy E. Rhead, RMC  
Township Clerk

VW - Finance

**RESOLUTION NO. 2020-022**

**A RESOLUTION AUTHORIZING THE AWARD OF A PROFESSIONAL SERVICES CONTRACT TO CONSERVATION ADVISING SERVICES, LLC FOR OPEN SPACE ADVISORY SERVICES**

**WHEREAS**, there exists a need for open space advisory services in 2020; and

**WHEREAS**, the Township has determined to award this contract as a professional service without obtaining competitive bids or quotations pursuant to the provisions of N.J.S.A. 19:44A-20.5; and

**WHEREAS**, the Township wishes to retain the services of Bob Canace of Conservation Advising Services, LLC on a month to month basis to perform said services at the hourly fee of \$85.00/hour which shall not exceed \$2,500.00 in the first quarter; and

**WHEREAS**, the Local Public Contracts Law (N.J.S.A. 40A:11-1, et seq.) requires that the resolution authorizing the award of a contract for “professional services” without competitive bid and the contract itself must be made available for public inspection; and

**WHEREAS**, the Township’s Chief Financial Officer has certified that funds are available for this purpose in the Open Space Trust Fund.

**NOW, THEREFORE, BE IT RESOLVED**, by the Township Council of the Township of Roxbury, in the County of Morris and State of New Jersey, as follows:

1. The Township of Roxbury hereby awards and authorizes the Mayor or an Authorized Official to execute an agreement with Conservation Advising Services, LLC on a month to month basis at an hourly fee of \$85.00/hour.
2. The total fee authorized for this contract shall not exceed \$2,500.00 in the first quarter of 2020 without the prior written approval of the Township Council.
3. A certified copy of this resolution, notification of award and the associated contract will be forwarded to Bob Canace of Conservation Advising Services by the Purchasing Agent.
4. The Township Clerk is hereby authorized and directed to provide two (2) Certified copies of this Resolution to the Purchasing Agent; a copy to the Open Space Committee and the Chief Financial Officer.
5. This resolution shall take effect immediately.

**ADOPTED:** January 7, 2020

Attest:

  
Amy E. Rhead, RMC  
Township Clerk

VW/Finance





**TOWNSHIP OF ROXBURY**  
**1715 Route 46**  
**Ledgewood, NJ 07852**

**CERTIFICATION OF FUNDS**

I, **Lisa A. Spring**, CFO of the Township of Roxbury, do hereby certify as follows:

1. I have examined the capital/current accounts of the Township of Roxbury in order to determine if sufficient funds are available for: **Open Space Advisory Services**
2. The projected cost of which is: **\$2,500.00**
3. I have determined that such funds as are necessary are available in the following accounts:

<b>Ord. #</b>	<b>Description</b>	<b>Amount</b>	<b>Balance</b>	<b>Account Charged</b>
N/A	Open Space Trust Fund	\$2,500.00	N/A	20-15-56-877-101

4. I have determined that the above-described expenditures may be authorized by the Township Council against the aforesaid accounts in the amounts specified in each.

Now therefore, based on the foregoing, I do hereby certify that adequate funds shall be available for the purposes and in the line item amounts specified above, further that I shall encumber the same for a period of sixty days from the date of this certification or until an ordinance or resolution authorizing the expenditure described above is enacted, whichever event shall occur sooner.

*Lisa A. Spring V.W*  
Lisa A. Spring, CFO

1-7-2020  
Date

**RESOLUTION NO. 2020-023**

**A RESOLUTION AUTHORIZING THE ACCEPTANCE OF A  
CASH PERFORMANCE GUARANTEE SUBMITTED BY  
2006 REALTY LLC/AQUILANA CONSTRUCTION, TO GUARANTEE THE  
COMPLETION OF SOIL MOVING OPERATIONS IN ACCORDANCE WITH A  
SOIL MOVING PERMIT FOR BLOCK 9501, LOTS 3 & 4, MORE COMMONLY  
KNOWN AS 15 LENEL ROAD & 2 EMANUAL WAY, ROXBURY TOWNSHIP**

**WHEREAS**, the Roxbury Township Planning Board granted A Major Soil Movement Permit to 2006 Realty LLC / Aquilana Construction (hereinafter referred to as "Developer") on March 14, 2018, for the development of property located 15 Lenel Road and 2 Emanuel Way, Ledgewood in the Township of Roxbury: and

**WHEREAS**, the Developer wishes to import soil to Lots 3 and 4 in Block 9501, on 15 Lenel Road and 2 Emanuel Way; and

**WHEREAS**, Developer has posted a cash performance bond in the amount of \$3,000.00 guaranteeing soil moving operations on the property; and

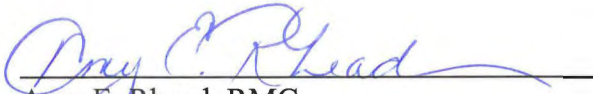
**WHEREAS**, the amount of the bond has been determined by the Planning Board Engineer in accordance with the Revised General Ordinances of the Township of Roxbury.

**NOW, THEREFORE, BE IT RESOLVED**, by the Township Council of the Township of Roxbury, in the County of Morris and State of New Jersey that the cash performance bond posted by the Developer in the amount of \$3,000.00 guaranteeing soil moving operations on the property is hereby accepted.

**BE IT FURTHER RESOLVED** that this Resolution shall take effect immediately and a copy of this Resolution shall be provided to the Township Clerk, Township Planner, Township Engineer and Chief Financial Officer.

**ADOPTED:** January 7, 2020

Attest:

  
\_\_\_\_\_  
Amy E. Rhead, RMC  
Township Clerk

**RESOLUTION NO. 2020-024**

**A RESOLUTION AUTHORIZING THE ACCEPTANCE OF A CASH PERFORMANCE GUARANTEE, LICENSE, EASEMENT AND INDEMNIFICATION AGREEMENT SUBMITTED BY 1881 NJ LLC, TO GUARANTEE THE COMPLETION OF SOIL MOVING OPERATIONS IN ACCORDANCE WITH A SITE PLAN APPROVAL FOR BLOCK 9501, LOT 9, 1881 ROUTE 46, ROXBURY TOWNSHIP**

**WHEREAS**, the Roxbury Township Planning Board granted site plan approval to 1881 NJ LLC, (hereinafter referred to as "Developer") for the development of property located at 1881 Route 46, Block 9501, Lot 9; and

**WHEREAS**, Developer has posted a cash performance guarantee, license easement and indemnification agreement in the amount of \$3,000.00 issued by Textiles From Europe, Inc., Check No. 0086902 guaranteeing soil moving operations on the property; and

**WHEREAS**, the amount of the check has been determined by the Planning Board Engineer in accordance with the Revised General Ordinances of the Township of Roxbury.

**NOW, THEREFORE, BE IT RESOLVED**, by the Township Council of the Township of Roxbury, in the County of Morris and State of New Jersey that the cash performance guarantee, license, easement and indemnification agreement posted by the Developer in the amount of \$3,000.00 and issued by Textiles From Europe, Inc., Check No. 0086902 guaranteeing soil moving operations on the property is hereby accepted.

**BE IT FURTHER RESOLVED**, that this Resolution shall take effect immediately and a copy of this Resolution shall be provided to the Township Clerk, Township Planner, Township Engineer and Chief Financial Officer.

**ADOPTED:** January 7, 2020

Attest:

  
Amy E. Rhead, RMC  
Township Clerk

DT/Planning

**RESOLUTION NO. 2020-025**

**A RESOLUTION AUTHORIZING THE RELEASE OF A PERFORMANCE GUARANTEE POSTED WITH THE TOWNSHIP OF ROXBURY IN CONNECTION WITH WORK PERFORMED AND ACCEPTED IN ACCORDANCE WITH A TOWNSHIP RIGHT-OF-WAY EXCAVATION PERMIT**

**WHEREAS**, pursuant to Chapter XI of the Revised General Ordinances of the Township of Roxbury, the within named contractor/resident has posted a performance guarantee with the Township for work performed in accordance with a Township Right-of-Way Excavation Permit; and

**WHEREAS**, all necessary requirements for the acceptance of the work and release of the bond, as dictated by Chapter XI have been satisfied; and

**WHEREAS**, the Engineering Department has inspected the work area within the Township right-of-way, found no damage to Township property, and hereby recommends full release of the cash bond as stated below.


**NOW, THEREFORE, BE IT RESOLVED**, by the Township Council of the Township of Roxbury, in the County of Morris, and State of New Jersey that a refund of the following cash performance bond for the Right-of-Way Excavation Permit in the amount herein stated, plus any accrued interest as determined by the Chief Financial Officer, be made to the following contractor/resident:

Amanda & Gregory Montrose 9 Whitegate Rd Succasunna, NJ 07876	\$500.00	PER01833	RO-05-19-107 TD7764997820
Richard & Rosanna Curto 9 Toby Dr Succasunna, NJ 07876	\$500.00	PER01842	RO-10-19-251 TD7764997911

**BE IT FURTHER RESOLVED**, that a copy of this resolution will be provided to the Township Engineer/Director of Utilities and Chief Financial Officer for their information and guidance.

**ADOPTED:** January 7, 2020

Attest:

  
\_\_\_\_\_  
Amy E. Rhead, RMC  
Township Clerk

**RESOLUTION NO. 2020-026**

**A RESOLUTION AMENDING AND SUPPLEMENTING RESOLUTION NO. 2019-303 WHICH AUTHORIZED A REFUND OF PROPERTY TAXES FOR A TOTALLY DISABLED VETERAN**

**WHEREAS**, Louis S. Wilkie, 510 Curtis Rd, Landing, Block 11703 , Lot 6, applied for a Totally Disabled Veteran tax exemption on his single-family home and does qualify for a 100% exemption from New Jersey property taxes; and

**WHEREAS**, Louis S. Wilkie has provided new documentation to demonstrate that he is a 100% disabled veteran and, in accordance with N.J.S.A. 54:4-3.30, he is entitled to a 100% tax exemption on his single-family home property taxes effective January 17, 2017; and

**WHEREAS**, Louis S. Wilkie did not own the home in 2017, he is entitled to a refund of all taxes paid on his property after the effective date as stated by the deed on record dated October 9, 2018; and

**WHEREAS**, the Township Council adopted Resolution No. 2019-303 on September 24, 2019 authorizing the refund of property taxes for Mr. Wilkie in the amount of \$827.22, which went back to the effective date of May 10, 2019 as stated by the US Department of Veteran Affairs; and

**WHEREAS**, the US Department of Veteran Affairs has amended Mr. Wilkie's 100% Permanent and Disabled date to January 17, 2017; and

**WHEREAS**, the purpose of this resolution is to supplement Resolution No. 2019-303 by documenting the amended date to refund from – which is the deed date since Mr. Wilkie did not take ownership of the property until October 9, 2018; and


**WHEREAS**, the Township of Roxbury acknowledges the sacrifice that Louis S. Wilkie made for our country, thanks him for his service and appreciates that he is a resident of our community.

**NOW THEREFORE BE IT RESOLVED**, that Louis S. Wilkie is due a refund of all taxes paid from October 9, 2018 through May 10, 2019. These taxes come to a total of \$3,430.23.

**BE IT FURTHER RESOLVED**, that the Mayor and Council of the Township of Roxbury, in the County of Morris, authorize the Chief Financial Officer to refund these taxes to Louis S. Wilkie, 510 Curtis Rd, Landing, NJ 07850. The Township Clerk is requested to send an original of this resolution to Louis S. Wilkie; and a copy to Lisa Spring, Chief Financial Officer; Heidi Pedersen, Tax Collector and Joseph McKeon, Tax Assessor for their advice and guidance.

**ADOPTED:** January 7, 2020

Attest:

  
\_\_\_\_\_  
Amy E. Rhead, RMC  
Township Clerk

**RESOLUTION NO. 2020-027**

**A RESOLUTION AFFIRMING THE APPOINTMENT OF  
CHARLES R. BOHANNON AS A PATROLMAN OF THE  
ROXBURY TOWNSHIP POLICE DEPARTMENT**

**WHEREAS**, the Township Manager has appointed Charles R. Bohannon as a patrolman of the Township of Roxbury; and

**WHEREAS**, the Township Council wishes to affirm the Township Manager's appointment of Charles R. Bohannon as a patrolman of the Township of Roxbury.

**NOW, THEREFORE, BE IT RESOLVED**, by the Township Council of the Township of Roxbury in the County of Morris, and State of New Jersey, that the appointment of Charles R. Bohannon by the Township Manager is hereby affirmed.

**BE IT FURTHER RESOLVED**, that the Municipal Clerk shall provide a copy of this Resolution to Marc Palanchi, Chief of Police, and to Kimberly Stetz, Assistant to the CFO.

**ADOPTED:** January 7, 2020

Attest:

  
Amy E. Rhead, RMC  
Township Clerk

**RESOLUTION NO. 2020-028**

**A RESOLUTION AUTHORIZING THE PAYMENT OF BILLS**

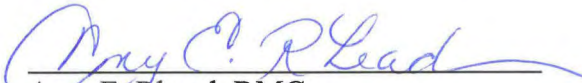
**BE IT RESOLVED**, by the Township Council of the Township of Roxbury, that the following payments be and they are hereby approved as per the listing attached:

<u>DATE</u>	<u>CURRENT</u>	<u>AMOUNT</u>
1/7/2020	101481-101519	\$3,116,825.57

I hereby certify check numbers and amounts listed above are true, accurate and complete to the best of my ability and knowledge.

**ADOPTED:** January 7, 2020

Attest:

  
\_\_\_\_\_  
Amy E. Rhead, RMC  
Township Clerk

VW-Finance



**PAYROLL TRANSFER POLICE RETRO December 19, 2019**

**PAYROLL December 19, 2019**

Check #	101481	\$83,619.68	Payroll
---------	--------	-------------	---------

Batch Total	<input type="text" value="\$83,619.68"/>
-------------	--

Range of Checking Accts: 01-CURRENT NEW to 01-CURRENT NEW    Range of Check Ids: 101482 to 101511  
Report Type: All Checks    Report Format: Detail    Check Type: Computer: Y Manual: Y Dir Deposit: Y

Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void Contract	Ref Num
PO #	Item	Description					Ref Seq Acct
101482	12/20/19	ARG03 CHARLES A. ARGENZIANO					2479
19-03748	1	2019-390 REFUND TAXES	447.51	9-01-55-100-104 TAX REFUNDS	Budget		56 1
101483	12/20/19	DCR01 DCRP/NJ DIV PENSIONS & BENEFIT					2479
19-03719	1	SUB PLAN 022640 DEC 13 PR	212.21	9-01-36-476-101 DCRP-3% EMPLOYER PORTION	Budget		40 1
101484	12/20/19	DEN01 DENVILLE LINE PAINTING, INC.					2479
19-01340	4	16294 PARTIAL	2,466.58	G-18-55-005-501 2018 ROAD IMPROVEMENT PROGRAM	Budget		23 1
19-02941	3	16294 PARTIAL	3,921.72	G-19-55-006-601 2019 ROAD IMPROVEMENT PROGRAM	Budget		27 1
			<u>6,388.30</u>				
101485	12/20/19	DEV14 JAMES DEVICO					2479
18-03629	1	2018 CLOTHING ALLOWANCE EMS	109.80	8-01-25-260-107 PAY.TO VOLUNTEERS/CHIEF EXP.	Budget		2 1
101486	12/20/19	FER13 FERRIERO ENGINEERING, INC.					2479
19-03743	1	ZONING ENG INVOICES NOV	5,262.88	9-13-56-854-104 PLANNING	Budget		51 1
19-03744	1	PLANNING BOARD ENG SVC NOV	3,615.50	9-13-56-854-104 PLANNING	Budget		52 1
			<u>8,878.38</u>				
101487	12/20/19	GAR48 GARDEN STATE MUNICIPAL JIF					2479
19-03718	1	21353 SIR PAYMENT	11.25	9-01-20-155-206 LITIGATION	Budget		39 1
101488	12/20/19	GER02 THOMAS J. GERMINARIO					2479
19-03745	1	PLANNING BD LEGAL SVC NOV	2,385.00	9-13-56-854-104 PLANNING	Budget		53 1
101489	12/20/19	HOM01 HOME DEPOT CREDIT SERVICES					2479
19-00282	11	6350851	95.16	9-01-26-290-219 MATERIAL AND SUPPLIES	Budget		3 1
19-00284	168	7281007	57.64	9-01-26-310-219 MATERIALS/SUPPLIES	Budget		4 1
19-00284	169	7024645	218.81	9-01-26-310-219 MATERIALS/SUPPLIES	Budget		5 1
19-00284	170	280867	108.43	9-01-26-310-219 MATERIALS/SUPPLIES	Budget		6 1
19-00284	171	4280667	120.12	9-01-26-310-219 MATERIALS/SUPPLIES	Budget		7 1
19-00284	172	5285891	50.85	9-01-26-310-219 MATERIALS/SUPPLIES	Budget		8 1
19-00284	173	6285860	11.65	9-01-26-310-219 MATERIALS/SUPPLIES	Budget		9 1

Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void Contract	Ref Num	Ref Seq	Acct
PO #	Item	Description							
101489	HOME DEPOT	CREDIT SERVICES		Continued					
19-00284	174	7021517	39.94	9-01-26-310-219	Budget		10	1	
				MATERIALS/SUPPLIES					
19-00284	175	8285774	17.98	9-01-26-310-219	Budget		11	1	
				MATERIALS/SUPPLIES					
19-00284	176	8285764	96.80	9-01-26-310-219	Budget		12	1	
				MATERIALS/SUPPLIES					
19-00284	177	8285768	17.61	9-01-26-310-219	Budget		13	1	
				MATERIALS/SUPPLIES					
19-00284	178	9021213	54.41	9-01-26-310-219	Budget		14	1	
				MATERIALS/SUPPLIES					
19-00284	179	4285521	76.17	9-01-26-310-219	Budget		15	1	
				MATERIALS/SUPPLIES					
19-00284	181	WATER CHARGES 3020857,8041726	739.24	9-05-55-502-205	Budget		16	1	
				PLANT OPERATIONS					
19-00286	17	1520819	42.90	9-01-25-240-219	Budget		17	1	
				MATERIALS/SUPPLIES					
			<u>1,747.71</u>						
101490	12/20/19	JCP02 JERSEY CENTRAL POWER & LIGHT					2479		
19-03750	1	SHUTOFF NOTICE 100086188974	245.27	9-25-56-850-103	Budget		62	1	
				PUBLIC ASST II					
101491	12/20/19	KLE13 KLEIN TRAFFIC CONSULTING LLC					2479		
19-03747	1	KINGTOWN DIESEL	400.00	9-13-56-854-104	Budget		55	1	
				PLANNING					
101492	12/20/19	KOM02 KOMATSU NORTHEAST					2479		
19-03424	1	P51524	70.24	9-01-26-315-266	Budget		29	1	
				MR/PARKS DEPT					
101493	12/20/19	KUN03 ROB KUNCKEN					2479		
19-03729	1	NJLOM NOV CONV EXPENSES REIMB	10.00	9-01-20-105-224	Budget		48	1	
				LEAGUE CONVENTION					
19-03729	2	NJLOM NOV CONV EXPENSES REIMB	167.04	9-01-20-105-224	Budget		49	1	
				LEAGUE CONVENTION					
			<u>177.04</u>						
101494	12/20/19	MAS18 MASER CONSULTING, PA					2479		
19-01487	11	553465 NOVEMBER	2,200.00	9-01-20-155-207	Budget		25	1	
				LITIGATION-FENIMORE					
101495	12/20/19	MET09 METROPOLITAN TELECOMMUNICATION					2479		
19-03709	1	0100385873-150-8 NOV	3,500.73	9-01-31-430-205	Budget		35	1	
				TELEPHONE					
19-03709	2	0100385873-150-8 NOV	561.82	9-05-55-502-222	Budget		36	1	
				TELEPHONE					
			<u>4,062.55</u>						
101496	12/20/19	MSK01 M SKY CONST CORP					2479		
19-01484	5	7837	6,248.55	G-16-55-002-201	Budget		24	1	
				UNNENBERG AVE ROAD AND DRAINAGE					

Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void Contract	Ref Num	Ref Seq	Acct
PO #	Item	Description							
101497	12/20/19	MUR17 MURPHY MCKEON PC					2479		
19-03706	1	PROFESSIONL SERVICE NOVEMBER	8,340.00	9-01-20-155-203	Budget		31	1	
				MUNICIPAL ATTORNEY					
19-03706	2		2,430.00	9-01-20-155-206	Budget		32	1	
				LITIGATION					
19-03706	3		765.00	9-15-56-877-101	Budget		33	1	
				GENERAL ADMINISTRATIVE COSTS					
19-03706	4		330.00	9-18-56-880-102	Budget		34	1	
				MT LAUREL HOUSING					
			<u>11,865.00</u>						
101498	12/20/19	-NOR14 NORTHERN TOOL & EQUIPMENT					2479		
19-03461	1	Misc. Tools for the Beach	626.89	9-01-28-372-202	Budget		30	1	
				OPERATING EXPENSES					
101499	12/20/19	OHA04 MICHELE OHALLORAN					2479		
19-03742	2	REIMB HOME FOR HOLIDAYS	118.33	9-13-56-881-116	Budget		50	1	
				RES FOR MAIN ST. STREETSCAPE					
101500	12/20/19	OPT02 OPTIMUM					2479		
19-03722	1	477205 FIRE CO 2 EXTRA BOX	8.54	9-01-25-267-201	Budget		44	1	
				EDUCATION/TRAINING					
19-03722	2	505251 / 72 EYLAND AVE	200.60	9-01-20-140-203	Budget		45	1	
				EQUIPMENT MAINT/CONTRACTS					
19-03722	3	580494 SEWER PLANT	238.73	9-07-55-502-274	Budget		46	1	
				INFORMATION AND TECHNOLOGY					
19-03722	4	626401 WATER PLANT	70.60	9-05-55-502-223	Budget		47	1	
				INFORMATION/TECHNOLOGY					
			<u>518.47</u>						
101501	12/20/19	PAX02 PAXOS ELECTRIC CO LLC					2479		
19-03095	1	5564 Bulb replacement HSL	6,425.00	9-01-28-375-214	Budget		28	1	
				FIELD LIGHTING					
101502	12/20/19	RES02 RESERVE ACCOUNT					2479		
19-03721	1	POSTAGE DOG/CAT LICENSE	1,200.00	9-12-56-850-221	Budget		42	1	
				POSTAGE					
19-03721	2	POSTAGE	2,000.00	9-01-20-105-205	Budget		43	1	
				POSTAGE/MAIL					
			<u>3,200.00</u>						
101503	12/20/19	RHE03 AMY RHEAD					2479		
19-02822	2	JANUARY-JUNE	300.00	9-01-31-430-205	Budget		26	1	
				TELEPHONE					
101504	12/20/19	ROX22 ROXBURY CIRCLE MOTEL					2479		
19-03749	1	HOMELESS MARTINEZ 12/4-12/6	150.00	9-25-56-850-103	Budget		57	1	
				PUBLIC ASST II					
19-03749	2	HOMELESS WALKER 12/4-12/5	100.00	9-25-56-850-103	Budget		58	1	
				PUBLIC ASST II					
19-03749	3	HOMELESS WALKER 12/6-12/8	150.00	9-25-56-850-103	Budget		59	1	
				PUBLIC ASST II					

Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void Contract	Ref Num	Ref Seq	Num Acct
PO #	Item	Description							
101504	ROXBURY	CIRCLE MOTEL							
	19-03749	4 HOMELESS PERIN 12/9-12/14	250.00	9-25-56-850-103	Budget		60		1
				PUBLIC ASST II					
	19-03749	5 HOMELESS ALERS 12/6-12/8	150.00	9-25-56-850-103	Budget		61		1
				PUBLIC ASST II					
			<u>800.00</u>						
101505	12/20/19	ROX88 ROXBURY HISTORIC TRUST							2479
	17-02939	10 REIMB PAYMENT APP (6)/CALAFANT	16,006.59	9-15-99-900-001	Budget		1		1
				Prior Year POS					
101506	12/20/19	SHE21 JOHN M. SHEPHERD							2479
	19-03716	1 REIMB TRAVEL EXPENSES	39.25	9-01-20-100-222	Budget		38		1
				TRAVEL/CONVENTION					
101507	12/20/19	TOW13 TOWER DBW VI TRUST 2016-1							2479
	19-03720	1 CERT 15-00046 4701/1.730	23,900.00	9-13-56-866-108	Budget		41		1
				TAX, W&S SALE PREMIUM REFUNDS					
101508	12/20/19	USB21 US BANK CUST FOR PRO CAP 8							2479
	19-03751	1 CERT 18-00036 6302/2	1,200.00	9-13-56-866-108	Budget		63		1
				TAX, W&S SALE PREMIUM REFUNDS					
101509	12/20/19	WES07 WEST GROUP							2479
	19-00581	8 840635530	434.77	9-01-20-121-204	Budget		18		1
				SUBSCRIPTIONS					
	19-00581	9 840802283	434.77	9-01-20-121-204	Budget		19		1
				SUBSCRIPTIONS					
	19-00581	10 840966459	434.77	9-01-20-121-204	Budget		20		1
				SUBSCRIPTIONS					
	19-00581	11 841147607	434.77	9-01-20-121-204	Budget		21		1
				SUBSCRIPTIONS					
	19-00581	12 841325717	434.77	9-01-20-121-204	Budget		22		1
				SUBSCRIPTIONS					
			<u>2,173.85</u>						
101510	12/20/19	WIE01 LARRY I. WIENER, ESQ.							2479
	19-03746	1 SELBY BLK 8602 LOT 16	290.00	9-13-56-854-104	Budget		54		1
				PLANNING					
101511	12/20/19	WIL45 RYAN G. WILLIAMS							2479
	19-03714	1 REIMB BACKGROUND CHECK	40.70	9-01-23-220-204	Budget		37		1
				GROUP INSURANCE					
Report Totals									
		Paid	Void	Amount Paid	Amount Void				
	Checks:	30	0	101,087.89	0.00				
	Direct Deposit:	0	0	0.00	0.00				
	Total:	30	0	101,087.89	0.00				

Totals by Year-Fund					
Fund Description	Fund	Budget Total	Revenue Total	G/L Total	Total
Current Fund	8-01	109.80	0.00	0.00	109.80
Current Fund	9-01	30,212.28	0.00	0.00	30,212.28
	9-05	1,371.66	0.00	0.00	1,371.66
	9-07	238.73	0.00	0.00	238.73
	9-12	1,200.00	0.00	0.00	1,200.00
	9-13	37,171.71	0.00	0.00	37,171.71
	9-15	16,771.59	0.00	0.00	16,771.59
	9-18	330.00	0.00	0.00	330.00
	9-25	<u>1,045.27</u>	<u>0.00</u>	<u>0.00</u>	<u>1,045.27</u>
Year Total:		88,341.24	0.00	0.00	88,341.24
	G-16	6,248.55	0.00	0.00	6,248.55
	G-18	2,466.58	0.00	0.00	2,466.58
	G-19	<u>3,921.72</u>	<u>0.00</u>	<u>0.00</u>	<u>3,921.72</u>
Year Total:		12,636.85	0.00	0.00	12,636.85
Total of All Funds:		<u>101,087.89</u>	<u>0.00</u>	<u>0.00</u>	<u>101,087.89</u>

**CHECK # 101516-101518**  
**PAYROLL TRANSFER December 26, 2019**

**Payroll Date: December 30, 2019**

Check #	101516	\$547,322.89	Payroll
Check #	101517	\$534.10	DCRP-Payroll
Check #	101518	\$180.00	Vision
Batch Total	<u>\$548,036.99</u>		

Check Register 1/2/2020

Current Fund					
Purchase Order	Check No.	Vendor	Account	Amount	Date
	101512	Key Government Finance	20-01-25-240-261	\$4,805.81	1/2/2019
	101512	Key Government Finance	20-01-25-240-261	\$5,114.99	1/2/2019
	101513	Roxbury Twp. Board of Educ	20-01-55-100-101	\$2,353,641.00	1/2/2019
	101514	Santender Bank	20-01-25-240-261	\$4,644.77	1/2/2019
	101515	DCRP/PRUDENTIAL	9-01-36-476-101	\$12,509.44	1/2/2019
			Total Current Fund	\$2,380,716.01	

Sewer Fund					
Purchase Order	Check No.	Vendor	Account	Amount	Date
	101519	Reserve Account	20-07-55-502-257	\$3,365.00	1/2/2019
			Total Sewer Fund	\$3,365.00	



**RESOLUTION NO. 2020-029**

**A RESOLUTION OF THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF ROXBURY, IN THE COUNTY OF MORRIS, NEW JERSEY AUTHORIZING CONFERENCE OF THE TOWNSHIP COUNCIL WITH THE PUBLIC EXCLUDED**

**WHEREAS**, it is deemed appropriate that the Township Council discuss the matter(s) hereinafter mentioned without the presence of the public in accordance with the provisions of R.S. 10:4-12b, being Section b of the Open Public Meetings Act.

**NOW, THEREFORE, BE IT RESOLVED**, by the Township Council of the Township of Roxbury, as follows:

Matter(s) relating to:

**1. Litigation** – Esdale vs Roxbury Tax Appeal

shall be discussed by the Township Council without the presence of the public. It is anticipated that this matter(s) can be disclosed to the public upon resolution of the matter(s).

**ADOPTED:** January 7, 2020

Attest:



Amy E. Rhead, RMC  
Township Clerk