

**September 10, 2019**

A Regular Meeting was held by the Township Council of the Township of Roxbury on September 10, 2019 at the Municipal Building located at 1715 Route 46 in Ledgewood, New Jersey at 7:30PM.

**PLEDGE OF ALLEGIANCE**

Mayor DeFillippo led the Pledge of Allegiance followed by a moment of silence in remembrance of the tragedy that occurred on September 11, 2001.

**OPEN PUBLIC MEETING STATEMENT**

Adequate notice of this Meeting of the Township Council of the Township of Roxbury was given as required by the Open Public Meetings Act as follows: On December 21, 2018, notice was faxed to the Daily Record, the Newark Star Ledger, The Roxbury Register and published in the Daily Record; notice shall also remain posted throughout the year on the bulletin board in the main hallway of the Municipal Building.

**ROLL CALL (Present):** Councilwoman Jaki Albrecht, Councilman Mark Crowley, Deputy Mayor Fred Hall, Councilman Dan Kline, Councilman Jim Rilee, Councilman Richard Zoschak, Mayor Robert DeFillippo; **Absent:** None

**Also Present:** John Shepherd, Township Manager; Amy Rhead, Township Clerk; Anthony M. Bucco, Township Attorney

**Staff:** Richard Blood, Public Works Director; Marc Palanchi, Chief of Police

**Public:** approximately ten (10) members of the public; Mike Condon, Roxbury Register reporter; Fred Aun, TAP into Roxbury reporter

**PRESENTATIONS, AWARDS, ETC.**

**A. Proclamation – Constitution Week**

Mayor DeFillippo read the Constitution Week proclamation in recognition of the anniversary of the drafting of the Constitution of the United States of America. Sue Anderson of the Ferro Monte Chapter of the National Society of Daughters of the American Revolution (NSDAR) and Kim Armstrong, Chapter Regent, were in attendance to accept the proclamation. Ms. Anderson announced that information about the Constitution is on display at the Roxbury Public Library.

**B. Proclamation – Walk To End Alzheimer’s**

Mayor DeFillippo read the proclamation declaring Sunday, September 22, 2019 as Walk to End Alzheimer’s Day within the Township of Roxbury. Randy Lerner, Marketing and Communications Manager for the Greater New Jersey Chapter of the Alzheimer’s Association, was in attendance to accept the proclamation.

**APPROVAL OF MINUTES**

None

**PUBLIC PORTION** *(3 Minutes /1 Appearance per Individual)*

**Dennis Wine, 4 Holly Drive, Succasunna** – Mr. Wine asked what is done about solicitors who do not have permits. Mayor DeFillippo deferred to the chief of police for response. Chief Palanchi advised that action, if needed, is dependent upon the particular circumstance and situation. Mr. Wine asked for additional information regarding the plans associated with the left-hand turn lane off Route 10 into Ledgewood Commons. Mayor DeFillippo explained that Council insisted the turn lane be as long as possible to minimize the potential of traffic overflow onto Route 10.

**Ralph Nappi, 29 Ford Road, Landing** – Mr. Nappi thanked Sue Anderson, Kim Armstrong and all those who promote the historical significance and importance of the Constitution.

**Robert Kluska, 274 Emmans Road, Flanders** – Mr. Kluska asked about the status of installing internet access in the Senior Center. Deputy Mayor Hall spoke about plans to install wireless access points (WAPs). Mr. Shepherd confirmed that funding for the project was authorized in the 2019 Budget. Completion is expected by the end of the year.

**Seeing no further comments, Mayor DeFillippo closed the Public Portion.**

**REPORTS OF COUNCIL LIAISON REPRESENTATIVES, COUNCIL COMMITTEES AND NEW BUSINESS / OLD BUSINESS**

**A. Reports of Council Liaison Representatives and Council Committees**

Councilwoman Albrecht reported that Olde Suckasunny Day was a great event.

Councilwoman Albrecht reported that Roxbury Arts Alliance is hosting the band, The Bell Bottom Blues-The Live Eric Clapton Experience, on Saturday, September 14, 2019.

Councilman Crowley spoke about the Morris County 9-11 Remembrance Ceremony.

Councilman Crowley reported that he attended the recent Open Space Advisory Committee meeting. The Committee is continuing to work on obtaining grant funding for trails.

Councilman Crowley spoke about the challenges faced by businesses around Lake Hopatcong because of the algal bloom.

Councilman Crowley reported that he also attended Olde Suckasunny Day. He pointed out that certain sidewalks on Main Street are in need of maintenance.

Mayor DeFillippo reminded everyone that the algal blooms occur in bodies of water throughout the world. He implored people not to disparage Lake Hopatcong's reputation by referring to it negatively.

Deputy Mayor Hall spoke about the positive aspects of Lake Hopatcong and agreed that the recent algal bloom situation was unfortunate.

Deputy Mayor Hall spoke about all the great work done by members of the Environmental Commission.

Deputy Mayor Hall reported that the Olde Suckasunny Day event was successful.

Deputy Mayor Hall announced that the Turf Field Ribbon Cutting Ceremony is scheduled for October 5, 2019 at 3:00 p.m. at Horseshoe Lake.

Councilman Rilee said the wonderful weather on Saturday contributed to another great Olde Suckasunny Day event.

Councilman Zoschak reiterated praises about Olde Suckasunny Day.

Councilman Zoschak reported that JCP&L's rates have been lower than those being offered by third party companies.

Councilman Kline agreed that Olde Suckasunny Day was an incredible event.

Councilman Kline announced that the ShopRite Bag for Hunger event will be held on September 19, 2019.

Mayor DeFillippo spoke about Olde Suckasunny Day and the Wolfe Room rededication at the library.

Mayor DeFillippo extended thoughts and prayers on behalf of the Council to Chris Schmidt, DPW employee, who was recently injured in a motorcycle accident.

Mayor DeFillippo spoke in high regard of Social Services Director, Janet Wald, and wished her a speedy recovery.

**B. New Business/Old Business**

None

**MATTERS REQUESTED / REFERRED BY COUNCIL MEMBERS, MANAGER, ATTORNEY OR CLERK**

**A. Application for Extension of Premises Permit – Landing Operating Company and Cabaret, 60<sup>th</sup> Year Anniversary (October 5, 2019)**

Councilman Kline made a motion to approve the above-listed Extension of Premises Permit application. Councilwoman Albrecht seconded the motion.

Roll Call:	Councilwoman Albrecht	- Yes	Councilman Crowley	- Yes
	Deputy Mayor Hall	- Yes	Councilman Kline	- Yes
	Councilman Rilee	- Yes	Councilman Zoschak	- Yes
	Mayor DeFillippo	- Yes		

Motion carried unanimously 7 to 0.

**INTRODUCTION OF PROPOSED ORDINANCES**

**15-19** AN ORDINANCE TO AMEND AND SUPPLEMENT CHAPTER II, ADMINISTRATIVE CODE, SECTION 2-17, OFFICERS AND EMPLOYEES GENERALLY, OF THE REVISED GENERAL ORDINANCES OF THE TOWNSHIP OF ROXBURY, COUNTY OF MORRIS, STATE OF NEW JERSEY

Ordinance No. 15-19 was introduced in writing and Mayor DeFillippo read the ordinance by title; it will be further considered for final passage, after public hearing thereon, at a meeting of the Township Council to be held at its meeting room in the Municipal Building, 1715 Route 46 West, Ledgewood, New Jersey, on September 24, 2019 at 7:30PM.

Councilman Rilee made a motion to approve the introduction of Ordinance No. 15-19. Councilman Zoschak seconded the motion.

Roll Call:	Councilwoman Albrecht	- Yes	Councilman Crowley	- Yes
	Deputy Mayor Hall	- Yes	Councilman Kline	- Yes
	Councilman Rilee	- Yes	Councilman Zoschak	- Yes
	Mayor DeFillippo	- Yes		

Motion carried unanimously, 7 to 0.

**HEARING AND ADOPTION OF ORDINANCES ON SECOND READING**

None

**INTRODUCTION AND ADOPTION OF RESOLUTIONS**

**2019-282** A RESOLUTION INCORPORATING BY REFERENCE HEREIN AND APPROVING THE FOLLOWING NUMBERED RESOLUTIONS LISTED ON THE REGULAR COUNCIL MEETING AGENDA FOR THIS DATE:

2019-283, 2019-284, 2019-285, 2019-286, 2019-287,  
2019-288, 2019-289, 2019-290, 2019-291, 2019-292,  
2019-293, 2019-294, 2019-295,

Councilman Rilee made a motion to approve the adoption of Incorporating Resolution No. 2019-282. Councilman Zoschak seconded the motion.

Roll Call:	Councilwoman Albrecht	- Yes	Councilman Crowley	- Yes
	Deputy Mayor Hall	- Yes	Councilman Kline	- Yes
	Councilman Rilee	- Yes	Councilman Zoschak	- Yes
	Mayor DeFillippo	- Yes		

Motion carried unanimously, 7 to 0.

**2019-283** A RESOLUTION AUTHORIZING THE TOWNSHIP TO APPLY TO NEW JERSEY DEPARTMENT OF COMMUNITY AFFAIRS FOR RECREATION OPPORTUNITIES FOR INDIVIDUALS WITH DISABILITIES (ROID) GRANT

**2019-284** A RESOLUTION AUTHORIZING THE AWARD OF A CONTRACT TO NATIONAL AUTO FLEET GROUP FOR A 2020 FORD F-150 4WD TRUCK FOR USE BY THE DEPARTMENT OF PUBLIC WORKS

**2019-285** A RESOLUTION AUTHORIZING THE PURCHASE AND INSTALLATION OF 2019 LANDSCAPER BODY FROM TONY SANCHEZ, LTD.

**2019-286** A RESOLUTION APPROVING CHANGE ORDER NO. 2 TO ENVO CARE ENVIRONMENTAL & FACILITY MANAGEMENT, LLC FOR ADDITIONAL GROUND WATER MONITORING AND REPORTING AT THE FORMER PORT MORRIS FIRE HOUSE (BLOCK 10502, LOT 5)

Councilman Rilee asked for an update on the status of the ground water monitoring at Port Morris Fire House. Mr. Shepherd replied that the change order authorizes the drilling of the wells. Further tests will occur after the permanent wells are installed.

**2019-287** A RESOLUTION AUTHORIZING THE AWARD OF A CONTRACT TO CREATIVE STRUCTURES USA, LLC FOR THE PUBLIC LIBRARY BATHROOM RENOVATIONS CDBG GRANT

**2019-288** A RESOLUTION AUTHORIZING THE AWARD OF A CONTRACT TO RIO SUPPLY, INC. FOR THE PURCHASE OF 30 WATER METERS WITH TRANSMITTERS AND 20 REPLACEMENT TRANSMITTERS FOR THE TOWNSHIP WATER UTILITY

**2019-289** A RESOLUTION AUTHORIZING THE AWARD OF A PROFESSIONAL SERVICES CONTRACT TO NV5 FOR THE LEDGEWOOD POND DAM PROJECT – BLOCK 7501, LOT 11

**2019-290** A RESOLUTION AUTHORIZING THE REFUND OF UNUSED ESCROW MONIES PREVIOUSLY DEPOSITED WITH THE TOWNSHIP OF ROXBURY FOR DEVELOPMENT MATTERS PURSUANT TO CHAPTER XIII (LAND USE) OF THE REVISED GENERAL ORDINANCES OF THE TOWNSHIP OF ROXBURY

**2019-291** A RESOLUTION AUTHORIZING THE REFUND OF TAXES

**2019-292** A RESOLUTION AUTHORIZING THE REFUND OF TAXES

**2019-293** A RESOLUTION AUTHORIZING THE TAX COLLECTOR TO CHARGE \$25.00 FOR EACH OF TWO NOTICES OF TAX SALE MAILED

**2019-294** A RESOLUTION AUTHORIZING THE TAX COLLECTOR TO COMPLETE APPLICATION TO PARTICIPATE IN ELECTRONIC TAX SALE PROCESS IN THE YEAR 2019

**2019-295** A RESOLUTION AUTHORIZING THE PAYMENT OF BILLS

#### **PERSONNEL CHANGES**

None

#### **COMMUNICATIONS**

August 30, 2019

No comments.

September 6, 2019

No comments.

#### **PUBLIC PORTION** (3 Minutes /1 Appearance per Individual)

**Robert Kluska, 274 Emmans Road, Flanders** – Mr. Kluska said the Wolfe Room is beautiful and reminded everyone of the tremendous literary resources at the library. Mr. Kluska extended an invitation to everyone to the VFW Dinner scheduled for October 6th.

**Seeing no further comments, Mayor DeFillippo closed the Public Portion.**

**EXECUTIVE SESSION**

**2019-296** A RESOLUTION OF THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF ROXBURY, IN THE COUNTY OF MORRIS, NEW JERSEY AUTHORIZING CONFERENCE OF THE TOWNSHIP COUNCIL WITH THE PUBLIC EXCLUDED

Matter(s) relating to:

**1. Attorney-Client Privilege – Redfern property**

At 8:10PM, Councilman Zoschak made a motion to adopt Resolution No. 2019-296 for Executive Session. Councilman Kline seconded the motion.

Voice Vote: All in Favor – Yes; Motion carried unanimously, 7 to 0.

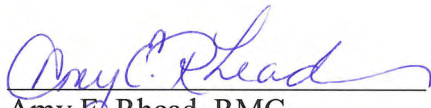
**At 8:25PM, the Council returned to the open session of the meeting.**

**ADJOURNMENT**

At 8:25PM, Councilman Rilee made a motion to adjourn the meeting. Councilwoman Albrecht seconded the motion.

Voice Vote: All in Favor – Yes; Motion carried unanimously, 7 to 0.

Submitted by:

  
Amy E. Rhead, RMC  
Township Clerk

**MINUTES APPROVED BY COUNCIL:**

**DATE:** September 24, 2019

<b>ROLL CALL:</b>	Councilwoman Albrecht	-	Yes
	Councilman Crowley	-	Yes
	Deputy Mayor Hall	-	Yes
	Councilman Kline	-	Yes
	Councilman Rilee	-	Yes
	Councilman Zoschak	-	Yes
	Mayor DeFillippo	-	Yes

**ORDINANCE NO. 15-19**

**AN ORDINANCE TO AMEND AND SUPPLEMENT CHAPTER II,  
ADMINISTRATIVE CODE, SECTION 2-17, OFFICERS AND  
EMPLOYEES GENERALLY, OF THE REVISED GENERAL  
ORDINANCES OF THE TOWNSHIP OF ROXBURY, COUNTY  
OF MORRIS, STATE OF NEW JERSEY**

**BE IT ORDAINED**, by the Township Council of the Township of Roxbury, in the County of Morris, and State of New Jersey, as follows:

SECTION 1. Chapter II, Administrative Code, Section 2-17, Officers and Employees Generally, subsection 2-17.12, Personnel Classification System, paragraph b, is hereby amended and supplemented, to read as follows:

"b. The following Personnel Classification Schedule is hereby established for the Township of Roxbury:

<u>Pay Grade</u>	<u>Position Title</u>
3	Building Inspector
3	Administrative Aide
4	Executive Assistant
4	Recreation Program Director
4	Assistant to the Collector
4	Assistant to the Tax Assessor
5	Executive Assistant to the Manager
5	Deputy Township Clerk
5	Deputy CFO
5	Assistant to the CFO
5	Land Use Administrator
5	Zoning Officer
5	Assistant to the Township Clerk
6	Executive Assistant to Chief of Police
7	Tax Collector
7	Sr. Assist. To the Engineer
7	Sr. Registered Environmental Health Specialist
7	Court Administrator
7	Assistant Director of Public Works
8	Township Clerk
8	Tax Assessor
8	Information Technology Director
8	Construction Official

9	Township Planner
9	Certified Municipal Finance Officer
9	Recreation Director
10	Public Works Director
10	Township Engineer/Director of the Div. of Public Utilities
10	Police Chief
10	Township Manager

SECTION 2. Chapter II, Administrative Code, Section 2-17, Officers and Employees Generally, subsection 2-17.13, Pay Plan, paragraph e, is hereby amended and supplemented to read as follows:

“e. The pay plan for non-union personnel shall utilize the Personnel Classification Schedule and the following pay plan:

<u>Grade</u>	<u>Minimum - Maximum</u>
1	\$0 - \$19,999
2	\$0 - \$29,999
3	\$0 - \$42,999
4	\$0 - \$55,000
5	\$0 - \$67,500
6	\$0 - \$74,500
7	\$0 - \$90,000
8	\$0 - \$115,000
9	\$0 - \$125,000
10	\$0 - \$185,000.

SECTION 3. Chapter II, Administrative Code, Section 2-17, Officers and Employees Generally, subsection 2-17.15, Unclassified Schedule, is hereby amended and supplemented to read as follows:

"2-17.15 Unclassified Schedule.

In addition to the employees governed by the Classification Schedule, there shall be the following schedule of unclassified titles for those positions which have unique responsibilities or work schedules:

<u>Title</u>	<u>Minimum - Maximum</u>
Mayor	\$0 - \$6,607
Council Member	\$0 - \$6,319
Township Attorney	By Contract
Municipal Judge	\$0 - \$58,700
Coordinator/Office of Emergency Mgmt.	\$0 - \$16,000
Health HazMat Coordinator	\$0 - \$7,182
Licensing Officer	\$2,367
Interpreter	\$1,500

SECTION 4.Chapter II, Administrative Code, Section 2-17, Officers and Employees Generally, subsection 2-17.16, Part-Time Employees, is hereby amended and supplemented to read as follows:

"2-17.16 Part-Time Employees.

For those employees who work part-time/seasonally for the Township and whose job titles are not listed in subsection 2-17.12 above, the following pay plan shall be used:

<u>Title</u>	<u>Salary</u>
Seasonal Laborer	\$0 - \$15.00/hr
Snow Plow Driver	\$0 - \$25.00/hr
Sergeant-At-Arms/Municipal Court	\$123.96/session Jan-Feb; \$22.89/hr as of 3-1-09
Recreation Counselor – Seasonal*	\$0 - \$15.00/hr
Recreation Supervisor – Seasonal*	\$0 - \$20.00/hr
Recreation Program Director – Seasonal*	\$0 - \$5,400.00/season
Recreation Referee	\$0 - \$25.00/game
Recreation Certified Referee	\$0 - \$50.00/game
Clerical Assistance (temporary or part-time)	\$0 - \$15.00/hr
Crossing Guard	\$0 - \$18.00/hr
Fire Official/Safety Officer	\$0 - \$45.00/hr
Fire Inspectors	\$0 - \$25.00/hr
Engineering Inspector	\$0 - \$25.00/hr
Plumbing Subcode Official	\$0 - \$40.00/hr
Fire Subcode Official	\$0 - \$42.00/hr
Public Health Nurse	\$0 - \$43.00/hr
Special Police Officer	\$0 - \$45.00/hr
Public Assistance Director	\$0 - \$24.00/hr
Recreation Program Director	\$0 - \$28.39/hr

\* Implemented by a seasonal contract



SECTION 5. The provisions of this Ordinance shall prevail except when superseded by formal collective bargaining agreements entered into by the Township of Roxbury and a recognized employee negotiating association.

SECTION 6. All ordinances of the Township of Roxbury which are inconsistent with the provisions of this Ordinance are hereby repealed to the extent of such inconsistency.

SECTION 7. If any section, subsection, sentence, clause or phrase of this Ordinance is for any reason held to be unconstitutional or invalid, such decision shall not affect the remaining portions of this Ordinance.

SECTION 8. This Ordinance shall take effect immediately upon final passage, approval and publication as required by law. All salaries noted herein shall be deemed effective January 1, 2019, unless otherwise noted and shall continue in effect until amended.

**NOTICE IS HEREBY GIVEN**, that the foregoing Ordinance was introduced in writing at a meeting of the Mayor and Township Council of the Township of Roxbury, County of Morris and State of New Jersey, held on the **10th day of September, 2019**, introduced and read by title and passed on the first reading and that the said Governing Body will further consider the same for second reading and final passage thereon at a meeting to be held on the **24th day of September, 2019** at 7:30 p.m., prevailing time, at the Municipal Building in said Township, at which time and place a public hearing will be held thereon by the Governing Body and all persons and citizens in interest shall have an opportunity to be heard concerning same.

**INTRODUCED:** September 10, 2019

Attest:



Amy E. Rhead, RMC  
Township Clerk

**RESOLUTION NO. 2019-282**


**A RESOLUTION INCORPORATING BY REFERENCE HEREIN AND APPROVING THE FOLLOWING NUMBERED RESOLUTIONS LISTED ON THE REGULAR COUNCIL MEETING AGENDA FOR THIS DATE:**

2019-283, 2019-284, 2019-285, 2019-286, 2019-287,  
2019-288, 2019-289, 2019-290, 2019-291, 2019-292,  
2019-293, 2019-294, 2019-295

**BE IT RESOLVED**, by the Township Council of the Township of Roxbury, Morris County, New Jersey that the above numbered resolutions listed on the Regular Council Meeting Agenda for this date, are incorporated by reference herein as if fully set forth at length and are hereby approved as to each resolution.

**ADOPTED:** September 10, 2019

Attest:

  
Amy E. Rhead, RMC  
Township Clerk

**RESOLUTION NO. 2019-283**

**Whereas**, the Township of Roxbury  
(formal name of organization)

desires to apply for and obtain a grant from the New Jersey Department of Community Affairs

for approximately \$ 20,000. to carry out a project to develop, fund and implement  
(dollar amount of request)

programs that address the need for individuals with disabilities to have the opportunity to explore social,  
(briefly describe the project)

educational and recreational activities that are typically not available to them in their communities

**Be it therefore RESOLVED,**

1) that the Township of Roxbury  
(formal name of organization)

does hereby authorize the application for such a grant; and,

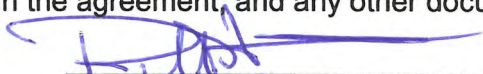
2) recognizes and accepts that the Department may offer a lesser or greater amount and therefore, upon receipt of the grant agreement from the New Jersey Department of Community Affairs, does further authorize the execution of any such grant agreement; and also, upon receipt of the fully executed agreement from the Department, does further authorize the expenditure of funds pursuant to the terms of the agreement between

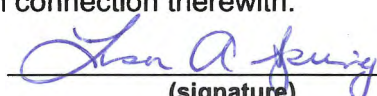
Township of Roxbury

(formal name of organization)

and the New Jersey Department of Community Affairs.

**Be it further RESOLVED**, that the persons whose names, titles, and signatures appear below are authorized to sign the application, and that they or their successors in said titles are authorized to sign the agreement, and any other documents necessary in connection therewith:

  
(signature)  
Robert DeFillippo  
(type or print name)  
Mayor  
(title)

  
(signature)  
Lisa A. Spring  
(type or print name)  
CFO  
(title)

**CERTIFICATION:**

I, Amy E. Rhead, the Township Clerk,  
(name of Board Secretary / Government Clerk) (title of position - Board Secretary or Government Clerk)  
of the Township of Roxbury

(formal name of organization)

hereby certify that at a meeting of the Board of Directors / Governing Body held on September 10, 2019  
(meeting date)

the above RESOLUTION was duly adopted.

AFFIX GOV'T,  
CORPORATE OR  
NOTARY SEAL  
(12/03)

  
(Signature of Secretary of the Board of Directors or Government Clerk)

**RESOLUTION NO. 2019-284**

**A RESOLUTION AUTHORIZING THE AWARD OF A CONTRACT TO NATIONAL AUTO FLEET GROUP FOR A 2020 FORD F-150 4WD TRUCK FOR USE BY THE DEPARTMENT OF PUBLIC WORKS**

**WHEREAS**, the 2019 Capital plan authorized the replacement of a 2008 truck operated by the Department of Public Works; and

**WHEREAS**, said truck can be provided by National Auto Fleet Group under the terms and conditions contained in Sourcewell Cooperative formerly the National Joint Powers Alliance (NJPA) Contract No.120716-NAF for an amount not to exceed \$36,041.00; and

**WHEREAS**, Pursuant to P.L. 2011, c.139 the Purchasing Agent has verified that this National Contract has met New Jersey Standards of the "Fair and Open" competitively bid process; and

**WHEREAS**, the Director of Public Works and the Purchasing Agent have established that utilizing this National Contract will result in a cost savings;

**WHEREAS**, the Purchasing Agent published a Notice of Intent on August 21, 2019 to utilize the Sourcewell Cooperative formerly the National Joint Powers Alliance (NJPA) contract for the purchase of a 2020 Ford F-150 4WD from National Auto Fleet Group and provided a time frame for public comment; and

**WHEREAS**, public bids are not required when the purchase is made through a Cooperative Purchasing Agreement in accordance with N.J.S.A. 40A: 11-10 and N.J.S.A. 52:34-6.2 B (3) of the Local Public Contracts Law; and

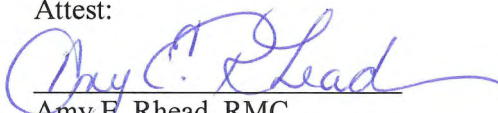
**WHEREAS**, the maximum amount of the contract shall not exceed \$36,041.00, and the Township's Chief Financial Officer has certified that funds are available for this purpose in Capital Ordinance No. 06-19; and

**NOW, THEREFORE, BE IT RESOLVED** by the Township Council of the Township of Roxbury, in the County of Morris and State of New Jersey as follows:

1. A Contract is hereby awarded to National Auto Fleet Group for a 2020 Ford F-150 4WD for an amount not to exceed \$36,041.00.
2. The contract is awarded in accordance with the unit pricing, terms and conditions contained in Sourcewell Cooperative formerly the National Joint Powers Alliance (NJPA) Contract No. 120716-NAF.
3. Any and all municipal officials are hereby authorized to take whatever actions may be necessary to implement the terms of this Resolution.
4. The Township Clerk is hereby authorized and directed to provide (2) certified copies of this resolution to the Purchasing Agent, a copy to the Director of Public Works and the Chief Financial Officer.

**ADOPTED:** September 10, 2019

Attest:

  
Amy E. Rhead, RMC  
Township Clerk



## TOWNSHIP OF ROXBURY

1715 Route 46  
Ledgewood, NJ 07852

### CERTIFICATION OF FUNDS

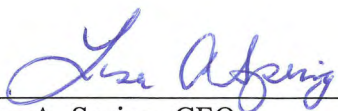
I, **Lisa A. Spring**, CFO of the Township of Roxbury, do hereby certify as follows:

1. I have examined the capital/current accounts of the Township of Roxbury in order to determine if sufficient funds are available for: **2019 Ford F-150 4WD to replace RX41**
2. The projected cost of which is: **\$36,041.00**
3. I have determined that such funds as are necessary are available in the following accounts:

<b>Ord. #</b>	<b>Description</b>	<b>Amount</b>	<b>Balance</b>	<b>Account Charged</b>
06-19	Replace RX41	\$36,041.00	\$36,945.65	G-19-55-006-606

4. I have determined that the above-described expenditures may be authorized by the Township Council against the aforesaid accounts in the amounts specified in each.

Now therefore, based on the foregoing, I do hereby certify that adequate funds are currently available for the purposes and in the line item amounts specified above, further that I shall encumber the same for a period of sixty days from the date of this certification or until an ordinance or resolution authorizing the expenditure described above is enacted, whichever event shall occur sooner.

  
\_\_\_\_\_  
Lisa A. Spring, CFO

9-10-19  
\_\_\_\_\_  
Date

**RESOLUTION NO. 2019-285**

**A RESOLUTION AUTHORIZING THE PURCHASE AND INSTALLATION OF  
2019 LANDSCAPER BODY FROM TONY SANCHEZ, LTD.**

**WHEREAS**, the 2019 Capital Plan authorizes the purchase of a 3 YD Mason Dump Truck for use in the Parks Department; and

**WHEREAS**, said landscaper body can be supplied and installed by Tony Sanchez, Ltd under the terms and conditions contained in the ESCNJ contract no. 17/18-30; and

**WHEREAS**, public bids are not required when the purchase is made through a Cooperative Purchasing Agreement in accordance with N.J.S.A. 40A: 11-10 of the Local Public Contracts Law; and

**WHEREAS**, the maximum amount of the contract is \$19,325.00, and the Township's Chief Financial Officer has certified that funds are available for this purpose in Capital Ordinance No. 06-19; and

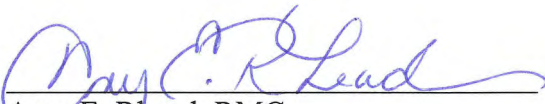
**WHEREAS**, the Township Council wishes to authorize a contract for the purchase of said dump body with spreader.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Council of the Township of Roxbury, in the County of Morris and State of New Jersey as follows:

1. A Contract is hereby awarded to Tony Sanchez, Ltd for the purchase and installation of a 2019 Landscaper Body in an amount not to exceed \$19,325.00.
2. The contract is awarded in accordance with the unit pricing, terms and conditions contained in the ESCNJ Contract No. 17/18-30.
3. Any and all municipal officials are hereby authorized to take whatever actions may be necessary to implement the terms of this Resolution.
4. The Township Clerk is hereby authorized and directed to provide two (2) Certified copies of this Resolution to the Purchasing Agent; a copy to the Director of Public Works and the Chief Financial Officer.

**ADOPTED:** September 10, 2019

Attest:

  
\_\_\_\_\_  
Amy E. Rhead, RMC  
Township Clerk



**TOWNSHIP OF ROXBURY**  
1715 Route 46  
Ledgewood, NJ 07852

**CERTIFICATION OF FUNDS**

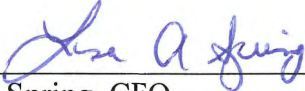
I, **Lisa A. Spring, CFO** of the Township of Roxbury, do hereby certify as follows:

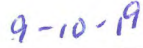
1. I have examined the capital/current accounts of the Township of Roxbury in order to determine if sufficient funds are available for: **2019 Landscaper Body**
2. The projected cost of which is: **\$19,325.00**
3. I have determined that such funds as are necessary are available in the following accounts:

<b>Ord. #</b>	<b>Description</b>	<b>Amount</b>	<b>Balance</b>	<b>Account Charged</b>
06-19	Replace RX-77 3YD Dump	\$19,325.00	\$41,560.00	G-19-55-006-702

4. I have determined that the above-described expenditures may be authorized by the Township Council against the aforesaid accounts in the amounts specified in each.

Now therefore, based on the foregoing, I do hereby certify that adequate funds are currently available for the purposes and in the line item amounts specified above, further that I shall encumber the same for a period of sixty days from the date of this certification or until an ordinance or resolution authorizing the expenditure described above is enacted, whichever event shall occur sooner.

  
\_\_\_\_\_  
Lisa A. Spring, CFO

  
\_\_\_\_\_  
Date

**RESOLUTION NO. 2019-286**

**A RESOLUTION APPROVING CHANGE ORDER NO. 2 TO ENVO CARE ENVIRONMENTAL & FACILITY MANAGEMENT, LLC FOR ADDITIONAL GROUND WATER MONITORING AND REPORTING AT THE FORMER PORT MORRIS FIRE HOUSE (BLOCK 10502, LOT 5)**

**WHEREAS**, Envocare Environmental & Facility Management, LLC was awarded the Professional Service Contract to provide environmental remediation and oversight of the former Port Morris Fire House (Resolution 2019-067); and

**WHEREAS**, On May 21, 2019, the Township authorized Change Order No. 1 (Resolution 2019-158) increasing the contract amount to \$65,250.00; and

**WHEREAS**, as a result of the detection of certain compounds associated with fire suppression foam (PFOA's) in the groundwater onsite, the installation of four (4) monitoring wells and sampling is required; and

**WHEREAS**, in an effort to ensure all subsurface anomalies have been investigated a ground penetrating radar GPR scan of the property will also be performed; and

**WHEREAS**, Envocare Environmental & Facility Management submitted two proposals dated August 20, 2019 and September 3, 2019 for an amount of \$31,690.00 and \$2,010.00 respectively for a total amount of \$33,700.00 as Change Order No. 2; and

**WHEREAS**, the Director of Public Works and the Purchasing Agent have reviewed the request and recommend approval of Change Order No. 2 in the amount of \$33,700.00 for a total contracted amount of \$98,950.00; and

**WHEREAS**, the Chief Finance Officer has certified that funds are available for the purpose in affordable housing trust account; and

**NOW, THEREFORE, BE IT RESOLVED** by the Township Council, of the Township of Roxbury, in the County of Morris, and State of New Jersey, as follows:

1. Change Order No. 2 increasing the amount of the contract by \$33,700.00 to a final contract sum of \$98,950.00 is hereby approved.
2. Any and all Municipal officials are hereby authorized and directed to take whatever actions may be necessary to effectuate said change in contract.

**BE IT FURTHER RESOLVED**, that the Township Clerk is hereby authorized and directed to provide (2) certified copies of this resolution to the Purchasing Agent, a copy to the Director of Public Works, and the Chief Financial Officer.

**ADOPTED:** September 10, 2019

Attest:

  
\_\_\_\_\_  
Amy E. Rhead, RMC  
Township Clerk





## TOWNSHIP OF ROXBURY

1715 Route 46  
Ledgewood, NJ 07852

### CERTIFICATION OF FUNDS

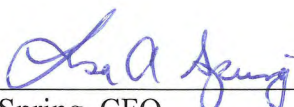
I, **Lisa A. Spring, CFO** of the Township of Roxbury, do hereby certify as follows:

1. I have examined the capital/current accounts of the Township of Roxbury in order to determine if sufficient funds are available for: **Professional LSRP Services for the former Port Morris Fire House- Change Order No. 2**
2. The projected cost of which is: **\$33,700.00**
3. I have determined that such funds as are necessary are available in the following accounts:

<b>Ord. #</b>	<b>Description</b>	<b>Amount</b>	<b>Balance</b>	<b>Account Charged</b>
N/A	Housing Escrow-Port Morris	\$33,700.00	N/A	9-20-56-882-103

4. I have determined that the above-described expenditures may be authorized by the Township Council against the aforesaid accounts in the amounts specified in each.

Now therefore, based on the foregoing, I do hereby certify that adequate funds are currently available for the purposes and in the line item amounts specified above, further that I shall encumber the same for a period of sixty days from the date of this certification or until an ordinance or resolution authorizing the expenditure described above is enacted, whichever event shall occur sooner.

  
\_\_\_\_\_  
Lisa A. Spring, CFO

9-10-19  
\_\_\_\_\_  
Date

**RESOLUTION NO. 2019-287**

**A RESOLUTION AUTHORIZING THE AWARD OF A CONTRACT TO CREATIVE STRUCTURES USA, LLC FOR THE PUBLIC LIBRARY BATHROOM RENOVATIONS CDBG GRANT**

**WHEREAS**, the Township was approved for the Federal HUD Community Development Block Grant (CDBG) for renovations for the bathroom renovations at Library; and

**WHEREAS**, the Township of Roxbury advertised for bids for the Public Library Bathroom Renovations project on July 10, 2019; and

**WHEREAS**, on August 15, 2019 the Township received bids from five (5) contractors for said project; and

**WHEREAS**, Creative Structures USA, LLC of North Haledon New Jersey submitted the lowest responsible and responsive bid; and

**WHEREAS**, the Purchasing Agent and the Director of Public Works recommends the award of a contract to Creative Structures USA, LLC for the Public Library Bathroom Renovations for an amount not to exceed \$79,750.00; and

**WHEREAS**, the Chief Financial Officer has certified that the funds are available for this purpose.

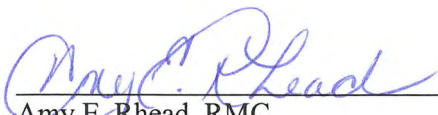
**NOW THEREFORE BE IT RESOLVED**, by the Township Council, of the Township of Roxbury, in the County of Morris and State of New Jersey, as follows:

1. A contract is hereby awarded to Creative Structures USA, LLC in an amount not to exceed \$79,750.00.
3. The Mayor and Township Clerk are hereby authorized and directed to execute the contract with Creative Structures USA, LLC.
4. A certified copy of this resolution, notification of award and the associated contract will be forwarded to Creative Structures USA, LLC upon adoption of this resolution by the Purchasing Agent.
5. Any and all municipal officials are hereby authorized and directed to take whatever actions may be necessary to implement the terms of this resolution.

**BE IT FURTHER RESOLVED**, that the Township Clerk is hereby authorized and directed to provide (2) certified copies of this resolution to the Purchasing Agent, a copy to the Department of Public Works and the Chief Financial Officer.

**ADOPTED:** September 10, 2019

Attest:

  
\_\_\_\_\_  
Amy E. Rhead, RMC  
Township Clerk

VW/Purchasing



## TOWNSHIP OF ROXBURY

1715 Route 46  
Ledgewood, NJ 07852

### CERTIFICATION OF FUNDS

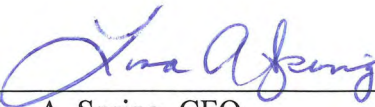
I, **Lisa A. Spring, CFO** of the Township of Roxbury, do hereby certify as follows:

1. I have examined the capital/current accounts of the Township of Roxbury in order to determine if sufficient funds are available for: **Public Bathroom Library Renovations**
2. The projected cost of which is: **\$79,750.00**
3. I have determined that such funds as are necessary are available in the following accounts:

<b>Ord. #</b>	<b>Description</b>	<b>Amount</b>	<b>Balance</b>	<b>Account Charged</b>
07-18	CDBG Library Bathroom Renovations	\$79,750.00	\$79,894.48	G-19-55-010-101

4. I have determined that the above-described expenditures may be authorized by the Township Council against the aforesaid accounts in the amounts specified in each.

Now therefore, based on the foregoing, I do hereby certify that adequate funds are currently available for the purposes and in the line item amounts specified above, further that I shall encumber the same for a period of sixty days from the date of this certification or until an ordinance or resolution authorizing the expenditure described above is enacted, whichever event shall occur sooner.

  
\_\_\_\_\_  
Lisa A. Spring, CFO

9-10-19  
\_\_\_\_\_  
Date

**RESOLUTION NO. 2019-288**

**A RESOLUTION AUTHORIZING THE AWARD OF A CONTRACT TO RIO SUPPLY, INC. FOR THE PURCHASE OF 30 WATER METERS WITH TRANSMITTERS AND 20 REPLACEMENT TRANSMITTERS FOR THE TOWNSHIP WATER UTILITY**

**WHEREAS**, the Township of Roxbury wishes to purchase 30 water meters with transmitters and 20 replacement transmitters for use in the Township Water System; and

**WHEREAS**, said water meters and transmitters can be supplied by Rio Supply, Inc., through the Morris County Cooperative Pricing Council, Contract No. 47; and

**WHEREAS**, the maximum amount of the contract shall not exceed \$10,520.00 and the Township's Chief Financial Officer has certified that funds are available for this purpose in Water Capital Ordinance No. 06-17; and


**WHEREAS**, public bids are not required when the purchase is made through a Cooperative Purchasing Agreement in accordance with N.J.S.A. 40A:11-10 of the Local Public Contracts Law.

**NOW, THEREFORE, BE IT RESOLVED**, by the Township Council of the Township of Roxbury, in the County of Morris and State of New Jersey as follows:

1. A Contract is hereby awarded to Rio Supply, Inc. for the purchase of 30 water meters with transmitters and 20 replacement transmitters.
2. This contract is awarded in accordance with the unit pricing, terms and conditions contained in Morris County Cooperative Pricing Council, Contract No. 47 in an amount not to exceed \$10,520.00.
3. Any and all municipal officials are hereby authorized to take whatever actions may be necessary to implement the terms of this Resolution.
4. The Township Clerk is hereby authorized and directed to provide two (2) certified copies of this Resolution to the Purchasing Agent; a copy to the Township Engineer/Director of Utilities and the Chief Financial Officer.

**ADOPTED:** September 10, 2019

Attest:

  
\_\_\_\_\_  
Amy E. Rhead, RMC  
Township Clerk



**TOWNSHIP OF ROXBURY**  
1715 Route 46  
Ledgewood, NJ 07852

**CERTIFICATION OF FUNDS**

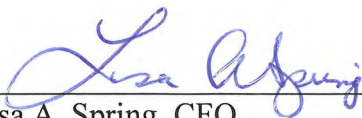
I, **Lisa A. Spring, CFO** of the Township of Roxbury, do hereby certify as follows:

1. I have examined the capital/current accounts of the Township of Roxbury in order to determine if sufficient funds are available for: **30 Water Meters with Transmitters and 20 Wall Transmitters**
2. The projected cost of which is: **\$10,520.00**
3. I have determined that such funds as are necessary are available in the following accounts:

<b>Ord. #</b>	<b>Description</b>	<b>Amount</b>	<b>Balance</b>	<b>Account Charged</b>
(W) 06-17	Water Meter Replacement	\$10,520.00	\$15,550.68	W-17-55-006-101

4. I have determined that the above-described expenditures may be authorized by the Township Council against the aforesaid accounts in the amounts specified in each.

Now therefore, based on the foregoing, I do hereby certify that adequate funds are currently available for the purposes and in the line item amounts specified above, further that I shall encumber the same for a period of sixty days from the date of this certification or until an ordinance or resolution authorizing the expenditure described above is enacted, whichever event shall occur sooner.

  
\_\_\_\_\_  
Lisa A. Spring, CFO

9-10-19  
\_\_\_\_\_  
Date

**RESOLUTION NO. 2019-289**

**A RESOLUTION AUTHORIZING THE AWARD OF A PROFESSIONAL SERVICES CONTRACT TO NV5 FOR THE LEDGEWOOD POND DAM PROJECT – BLOCK 7501, LOT 11**

**WHEREAS**, The Township of Roxbury is in need of obtaining Professional Services for the work associated with the rehabilitation of the Ledgewood Pond Dam, and has determined to award the contract without obtaining competitive bids or quotations pursuant to the provisions of N.J.S.A. 40A:11 et. Seq; and

**WHEREAS**, the anticipated term of the contract is one (1) year; and

**WHEREAS**, NV5 has submitted two (2) proposals dated April 17, 2019 and August 28, 2019 for the said Professional Services in an amount not to exceed \$71,300.00; and

**WHEREAS**, NV5. has completed and submitted a Business Entity Disclosure Certification which certifies that they have not made any reportable contributions to a political or candidate committee in the Township of Roxbury in the previous one year, and that the contract will prohibit them from making any reportable contributions through the term of the contract; and

**WHEREAS**, The Local Public Contracts Law (N.J.S.A. 40A11-1 et seq.) requires that the resolution authorizing the award of contract for “Professional Services” without competitive bids and the contract itself must be available for public inspection; and

**WHEREAS**, The Chief Financial Officer has certified that funds are available for this purpose in the Capital Ordinance No. 04-17.


**NOW, THEREFORE, BE IT RESOLVED**, by the Township Council of the Township of Roxbury, in the County of Morris, State of New Jersey as follows:

1. NV5. is hereby awarded a contract for the Ledgewood Pond Dam in accordance with the terms and conditions of the proposals dated April 17, 2019 and August 28, 2019 for an amount not to exceed \$71,300.00.
2. The Mayor and Township Clerk are hereby authorized and directed to execute a contract with NV5.
3. The Services shall be performed under the direction of the Township Engineer/Director of Utilities.
4. This contract is awarded as a “Professional Services Contract” in accordance with N.J.S.A. 40A:11 et. Seq. of the Local Publics Contracts Law because said services are performed by a person authorized by law to practice a recognized profession.
5. A notice of this action shall be published in the official newspaper of the Township of Roxbury within 10 days and the Township Clerk is authorized for such publication.

6. A certified copy of this resolution, notification of award and the associated contract will be forwarded to NV5 by the Purchasing Agent.
7. The Township Clerk is hereby authorized and directed to provide two (2) Certified copies of this Resolution to the Purchasing Agent; a copy to Township Engineer/Director of Utilities and the Chief Financial Officer.
8. This resolution shall take effect immediately.

**ADOPTED:** September 10, 2019

Attest:

  
\_\_\_\_\_  
Amy E. Rhead, RMC  
Township Clerk

VW - Finance



## TOWNSHIP OF ROXBURY

1715 Route 46  
Ledgewood, NJ 07852

### CERTIFICATION OF FUNDS

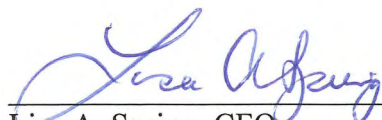
I, **Lisa A. Spring, CFO** of the Township of Roxbury, do hereby certify as follows:

1. I have examined the capital/current accounts of the Township of Roxbury in order to determine if sufficient funds are available for: **Ledgewood Pond Dam Project- Construction Administration/Inspection Services**
2. The projected cost of which is: **\$71,300.00**
3. I have determined that such funds as are necessary are available in the following accounts:

<b>Ord. #</b>	<b>Description</b>	<b>Amount</b>	<b>Balance</b>	<b>Account Charged</b>
04-17	Ledgewood Pond Dam Improvements	\$71,300.00	\$72,844.50	G-17-55-004-201

4. I have determined that the above-described expenditures may be authorized by the Township Council against the aforesaid accounts in the amounts specified in each.

Now therefore, based on the foregoing, I do hereby certify that adequate funds are currently available for the purposes and in the line item amounts specified above, further that I shall encumber the same for a period of sixty days from the date of this certification or until an ordinance or resolution authorizing the expenditure described above is enacted, whichever event shall occur sooner.

  
\_\_\_\_\_  
Lisa A. Spring, CFO

9-10-19  
\_\_\_\_\_  
Date



**RESOLUTION NO. 2019-290**

**A RESOLUTION AUTHORIZING  
THE REFUND OF UNUSED ESCROW MONIES  
PREVIOUSLY DEPOSITED WITH THE TOWNSHIP OF ROXBURY  
FOR DEVELOPMENT MATTERS PURSUANT TO CHAPTER XIII (LAND USE)  
OF THE REVISED GENERAL ORDINANCES OF  
THE TOWNSHIP OF ROXBURY**

**WHEREAS**, the within named developer has deposited escrow fees with the Township of Roxbury pursuant to the provisions of Chapter XIII of the Revised General Ordinances of the Township of Roxbury; and

**WHEREAS**, the developer has withdrawn the application and is entitled to receive a refund on the unused portion of the escrow fees as herein set forth; and

**WHEREAS**, this resolution has been provided to the Township Council by Eugenia Wiss, Land Use Administrator, indicating the amount of refund due to the developer; and

**WHEREAS**, pursuant to ordinance, the developer named herein is entitled to a refund of the unused portion of their escrow deposit monies and any accrued interest.

**NOW, THEREFORE, BE IT RESOLVED**, by the Township Council of the Township of Roxbury in the County of Morris and State of New Jersey, as follows:

The escrow fee refund in the amount herein stated shall be made to the following developer:

Daniel Thomas/Yvonne Stevens      Block 12101, Lot 5      PLN10065      \$77.43

A copy of this Resolution shall be provided to the Planning Board and Finance Department for their information and guidance.

**ADOPTED:** September 10, 2019

Attest:

  
\_\_\_\_\_  
Amy E. Rhead, RMC  
Township Clerk

**RESOLUTION NO. 2019-291**

**A RESOLUTION AUTHORIZING THE REFUND OF TAXES**

**WHEREAS**, tax overpayment had been made to the following account in the amount as noted and as certified by the Tax & Utility Collector.

	<b>MAKE CHECK PAYABLE &amp; SEND TO</b>	<b>AMOUNT</b>
	Core Logic Centralized Refunds P.O. Box 9202 Coppell, TX 75019-9760	<b>\$ 40,470.87</b>
<b>Block/Lot</b>	1503/22	\$ 2,326.61
<b>Prop. Loc:</b>	35 ST MARY DR	
<b>Owner:</b>	CORINO, FRANK/MICHELLE	
<b>Contract No:</b>	08804945	
<b>Block/Lot</b>	2802/4	\$ 2,189.38
<b>Prop. Loc:</b>	279 EYLAND AVE	
<b>Owner:</b>	SELL, JANIS LEE	
<b>Contract No:</b>	36869813	
<b>Block/Lot</b>	3801/12	\$ 1,694.20
<b>Prop. Loc:</b>	22 N HILLSIDE AVE	
<b>Owner:</b>	MTGLQ INVESTORS LP	
<b>Contract No:</b>	70219515	
<b>Block/Lot</b>	3904/7	\$ 1,533.74
<b>Prop. Loc:</b>	9-11 NIXON DR	
<b>Owner:</b>	VALLUZZI, JAMES / PATRICIA	
<b>Contract No:</b>	12459275	
<b>Block/Lot</b>	4401/52	\$ 2,625.15
<b>Prop. Loc:</b>	8 HAWTHORN DR	
<b>Owner:</b>	MACHADO, DANIEL/JONES, VICTORIA	
<b>Contract No:</b>	23577534	
<b>Block/Lot</b>	5202/20	\$ 2,029.79
<b>Prop. Loc:</b>	33 HORIZON DR	
<b>Owner:</b>	CRVARIC, HANAA/STRICKLER, MICHAEL	
<b>Contract No:</b>	98591846	
<b>Block/Lot</b>	5601/1	\$ 4,164.64
<b>Prop. Loc:</b>	204 EMMANS RD	
<b>Owner:</b>	SILVA, DAVID L	
<b>Contract No:</b>	12666162	

<b>Block/Lot</b>	6201/3.1113	\$ 1,322.73
<b>Prop. Loc:</b>	25 AUTUMN CT	
<b>Owner:</b>	YANG, KAIHONG/GAN, YUE	
<b>Contract No:</b>	92425367	
<b>Block/Lot</b>	7803/9	\$ 3,789.06
<b>Prop. Loc:</b>	18 MILDRED TER	
<b>Owner:</b>	SABOL/REINHARDT, ERIC/HEATHER	
<b>Contract No:</b>	82801701	
<b>Block/Lot</b>	8302/5.02	\$ 2,815.63
<b>Prop. Loc:</b>	21 DICKINSON CT	
<b>Owner was:</b>	ZACCARINO, JOSEPH	
<b>New Owner:</b>	KAUR, RAVNEET/SINGH, JASPREET	
<b>Contract No:</b>	93765002	
<b>Block/Lot</b>	8305/10	\$ 2,916.82
<b>Prop. Loc:</b>	9 RAWLINGS CT	
<b>Owner:</b>	MC GOWAN, ROBERT S/KAREN L	
<b>Contract No:</b>	54489969	
<b>Block/Lot</b>	10301/2.02	\$ 2,278.63
<b>Prop. Loc:</b>	503 MAIN ST, LAND	
<b>Owner:</b>	LICCIARDI, MARC/JOANNA	
<b>Contract No:</b>	77613668	
<b>Block/Lot</b>	11101/17	\$ 3,688.22
<b>Prop. Loc:</b>	131 MT ARLINGTON BLVD	
<b>Owner:</b>	SANTANIELLO, GARY J/CATHERINE A	
<b>Contract No:</b>	04560953	
<b>Block/Lot</b>	11302/5	\$ 1,128.85
<b>Prop. Loc:</b>	156 MT ARLINGTON BLVD	
<b>Owner was:</b>	LIBURD, CLARENCE	
<b>New Owner:</b>	FEDERAL NATIONAL MORTGAGE	
<b>Contract No:</b>	61282796	
<b>Block/Lot</b>	11314/13	\$ 1,452.71
<b>Prop. Loc:</b>	17 ARNOLD RD	
<b>Owner:</b>	MIHANOWICH, ROBERT	
<b>Contract No:</b>	01396862	
<b>Block/Lot</b>	12008/6	\$ 1,305.16
<b>Prop. Loc:</b>	587 DELL RD	
<b>Owner:</b>	BABYREV, ALEX	
<b>Contract No:</b>	58954193	

**Block/Lot** 13103/4 \$ 3,209.55  
**Prop. Loc:** 5 EVERGREEN AVE  
**Owner:** BRUMMER, ROBERT J/CYNDIE B  
**Contract No:** 45687686

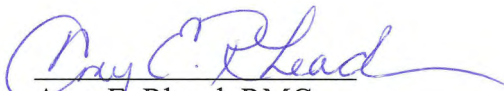
**For:** Refund of duplicate payment of 3<sup>rd</sup> quarter taxes 2019 by the mortgage company.

**NOW, THEREFORE, BE IT RESOLVED**, by the Township Council of the Township of Roxbury, in the County of Morris, State of New Jersey, that a refund be made to the individual(s) listed above in the designated amount representing overpayment of taxes.

**BE IT FURTHER RESOLVED** that a copy of this resolution be provided via email to the Tax & Utility Collector and a hard copy be provided to Treasurer and Accounts Payable Department for their information and guidance.

**ADOPTED:** September 10, 2019

Attest:



Amy E. Rhead, RMC  
Township Clerk

**RESOLUTION NO. 2019-292**

**A RESOLUTION AUTHORIZING THE REFUND OF TAXES**

**WHEREAS**, tax overpayment had been made to the following account in the amount as noted and as certified by the Tax & Utility Collector.

<b>MAKE CHECK PAYABLE &amp; SEND TO</b>	<b>AMOUNT</b>
Wells Fargo Real Estate Tax Service, LLC ATTN: Financial Support Unit MAC F2302-035 1 Home Campus Des Moines, IA 5028-0001	<b>\$ 1,862.91</b>

<b>Block/Lot</b>	1304/2	\$ 1,862.91
<b>Prop. Loc:</b>	25 Pleasant Hill Rd, Succasunna	
<b>Owner:</b>	SULLIVAN, MICHAEL / MICHELE	
<b>Contract No:</b>	00000930	

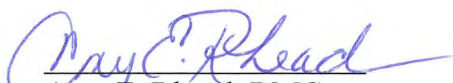
**For:** Refund of duplicate payment of 3<sup>rd</sup> quarter taxes 2019 by the mortgage company.

**NOW, THEREFORE, BE IT RESOLVED**, by the Township Council of the Township of Roxbury, in the County of Morris, State of New Jersey, that a refund be made to the individual(s) listed above in the designated amount representing overpayment of taxes.

**BE IT FURTHER RESOLVED** that a copy of this resolution be provided via email to the Tax & Utility Collector and a hard copy be provided to Treasurer and Accounts Payable Department for their information and guidance.

**ADOPTED:** September 10, 2019

Attest:

  
Amy E. Rhead, RMC  
Township Clerk

**RESOLUTION NO. 2019-293**

**A RESOLUTION AUTHORIZING THE TAX COLLECTOR TO CHARGE \$25.00 FOR EACH OF TWO NOTICES OF TAX SALE MAILED**

**WHEREAS**, the governing body of the Township of Roxbury, County of Morris, State of New Jersey, desires to collect all taxes, assessments and other municipal charges that are delinquent; and

**WHEREAS**, the Tax Collector, Heidi Pedersen CTC, is directed to sell all municipal delinquencies through December 31, 2018, in a manner prescribed by N.J.S.A. 54:5-10, and as amended by Chapter 99, Public Laws of 1997; and

**WHEREAS**, Chapter 99 P.L. of 1997 known as N.J.S.A. 54:5-26 directs the tax collector to publish a copy of the tax sale notice in a newspaper circulating in the municipality twice within the calendar weeks preceding the calendar week containing the day appointed for the sale. Notwithstanding anything to the contrary, the Tax Collector shall mail the tax sale notice no less than 2 times during the four week period prior to the week of the tax sale to the property owner and to any person or entity entitled to notice of foreclosure pursuant to section 20 of P.L.1948, c.96 (C.545-104.48). Said notice of tax sale may be given by regular or certified mail, the costs of which shall be added to the cost of the sale in addition to those provided in R.S. 54:5-38, not to exceed \$25.00 for each notice for a particular property. Such mailings shall not be in lieu of the Advertisement, but shall be in addition to such Advertisements; and

**WHEREAS**, N.J.S.A. 54:5-19.1, authorizes an electronic tax sale pursuant to rules and regulations promulgated by the Director of the Division of Local Government Services; and

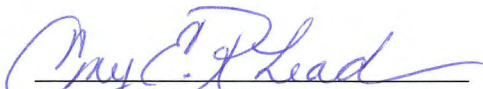
**WHEREAS**, the Township of Roxbury's application for participation in an electronic tax sale has been approved by the Director of the Division of Local Government Services.

**NOW, THEREFORE, BE IT RESOLVED** by the governing body of the Township of Roxbury, that the Tax Collector is hereby authorized and directed to mail the tax sale notice no less than 2 times in the four weeks prior to the date of the tax sale, October 22, 2019, not including the week of the sale and to charge \$25.00 for each of the two mailings.

**BE IT FURTHER RESOLVED**, that a copy of this resolution be provided via email to the Tax & Utility Collector and a hard copy be provided to Chief Financial Officer.

**ADOPTED:** September 10, 2019

Attest:

  
Amy E. Rhead, RMC  
Township Clerk

**RESOLUTION NO. 2019-294**

**A RESOLUTION AUTHORIZING THE TAX COLLECTOR TO COMPLETE APPLICATION TO PARTICIPATE IN ELECTRONIC TAX SALE PROCESS IN THE YEAR 2019**

**WHEREAS**, N.J.S.A. 54:5-19.1 authorizes electronic tax sales pursuant to rules and regulations to be promulgated by the Director of the Division of Local Government Services; and

**WHEREAS**, the Director of the Division of Local Government Services has promulgated rules and regulations for electronic tax sale process; and

**WHEREAS**, the Director of the Division of Local Government Services has approved NJ Tax Lien Investors/Realauction.com to conduct electronic tax sales; and

**WHEREAS**, the rules and regulations authorize a municipality to submit an application for participation in an electronic tax sale; and

**WHEREAS**, an electronic tax sale is innovative and provides a greater pool of potential lien buyers, thus creating the environment for a more complete tax sale process.

**NOW, THEREFORE, BE IT RESOLVED**, by the Township Council of the Township of Roxbury, in the County of Morris, State of New Jersey, that the Township of Roxbury wishes to participate in an electronic tax sale; and

**BE IT FURTHER RESOLVED** that Heidi Pedersen, Tax Collector, shall and hereby be authorized to complete an application to participate in the electronic tax sale program and submit same to the Director of the Division of Local Government Services. A certified copy of this Resolution shall be provided to Township Tax Collector via email and a copy shall be provided to the Chief Financial Officer.

**ADOPTED:** September 10, 2019

Attest:

  
\_\_\_\_\_  
Amy E. Rhead, RMC  
Township Clerk

**RESOLUTION NO. 2019-295**

**A RESOLUTION AUTHORIZING THE PAYMENT OF BILLS**


**BE IT RESOLVED**, by the Township Council of the Township of Roxbury, that the following payments be and they are hereby approved as per the listing attached:

<u>DATE</u>	<u>CURRENT</u>	<u>AMOUNT</u>
9/10/2019	100170-100276	\$4,065,371.61

I hereby certify check numbers and amounts listed above are true, accurate and complete to the best of my ability and knowledge.

**ADOPTED:** September 10, 2019

Attest:

  
\_\_\_\_\_  
Amy E. Rhead, RMC  
Township Clerk

VW - Finance



Range of Checking Accts: 01-CURRENT NEW to 01-CURRENT NEW    Range of Check Ids: 100173 to 100276  
Report Type: All Checks    Report Format: Detail    Check Type: Computer: Y Manual: Y Dir Deposit: Y

Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void Contract	Ref Num
PO #	Item	Description					Ref Seq Acct
100173	09/10/19	ABB02 ABB AUTOMATION INC					2458
19-00235	4	2019 SERVICE CONTRACT	2,157.50	9-07-55-502-231 INSTR./CALIBRATION	Budget		20 1
100174	09/10/19	ACC08 ACC BUSINESS					2458
19-02646	1	00001150180 AUG	176.26	9-01-31-430-205 TELEPHONE	Budget		149 1
19-02646	1	00001150180 AUG	88.11	9-07-55-502-252 ALARMS/PHONES	Budget		149 2
19-02646	1	00001150180 AUG	87.07	9-05-55-502-222 TELEPHONE	Budget		149 3
19-02646	1	00001150180 AUG	1.05	9-12-56-850-209 TELEPHONE CHARGES	Budget		149 4
			<u>352.49</u>				
100175	09/10/19	AGR02 AGRA ENVIRO AND LAB SERVICE					2458
19-00332	22	7/16 TC/EC - SHORE INV 118691	105.00	9-05-55-502-203 WATER TESTING	Budget		46 1
19-00332	23	7/2 NITRATE; 7/16 NITRATE/COLI	280.00	9-05-55-502-203 WATER TESTING	Budget		47 1
			<u>385.00</u>				
100176	09/10/19	ALL11 ALLIED METER SERVICE, INC.					2458
19-02469	1	INV 2019-671 WATER TESTING	912.00	9-05-55-502-205 PLANT OPERATIONS	Budget		102 1
19-02527	2	CERTIFICATION METER TESTING	62.00	9-05-55-502-205 PLANT OPERATIONS	Budget		117 1
19-02527	3	CERTIFICATION METER TESTING	62.00	9-05-55-502-205 PLANT OPERATIONS	Budget		118 1
			<u>1,036.00</u>				
100177	09/10/19	ALL38 ALL JERSEY GARAGE DOORS					2458
19-02451	1	SALES ORDER 12236	500.00	9-05-55-502-205 PLANT OPERATIONS	Budget		98 1
100178	09/10/19	AMA01 AM AUTO TRIMMERS					2458
19-02627	1	7/25 RX 5	150.00	9-01-26-315-271 MR/ROADS/ DPW DEPTS	Budget		144 1
19-02627	2	8/7 RX 10	150.00	9-01-26-315-271 MR/ROADS/ DPW DEPTS	Budget		145 1
			<u>300.00</u>				
100179	09/10/19	AME09 AMERICAN WATER WORKS ASSOC.					2458
19-02398	1	2019 MEMBERSHIP RENEWAL	238.00	9-05-55-502-214 DUES	Budget		95 1
100180	09/10/19	AQU09 AQUA CHILL PARSIPPANY					2458
19-00045	9	2019 MONTHLY WATER RENTAL	211.20	9-01-20-105-219 MATERIAL/SUPPLIES	Budget		9 1

Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void Contract	Ref Num	Ref Seq	Num Acct
PO #	Item	Description							
100181	09/10/19	AQU10 AQUATIC ANALYSTS, INC					2458		
19-00660	9	Invoice 472-19 chem/treat Mudd	520.00	9-01-28-375-263 LAKE MANAGEMENT	Budget		58		1
100182	09/10/19	ATT01 AT&T MOBILITY					2458		
19-02732	1	287276777964 JUL 22 - AUG 21	97.72	9-01-25-240-274 CONFIDENTIAL INVESTIGATION	Budget		179		1
100183	09/10/19	AWI01 AWISCO NEW YORK CORP					2458		
19-00384	12	2019 EQUIP & REPAIR SUPPLIES	62.62	9-01-26-315-219 MATERIAL AND SUPPLIES	Budget		51		1
100184	09/10/19	BDP01 BDP PLUMBING AND HEATING INC					2458		
19-02561	1	CLEAR LATERAL BLOCKAGE	550.00	9-07-55-502-201 AJAX PLANT	Budget		130		1
100185	09/10/19	BIG07 BIG BEAR DESIGN					2458		
19-02291	1	INV 1006 FLEX FIT WOOLY HATS	528.00	9-01-25-267-303 ADDITIONAL EQUIPMENT	Budget		89		1
100186	09/10/19	BLO01 RICHARD BLOOD					2458		
19-02677	1	water Reimbursement	23.96	9-01-26-300-289 SITE REMEDIATION FEE	Budget		154		1
19-02684	1	Order#848078 Chair-glides reim	149.91	9-01-26-300-219 MATERIAL/SUPPLIES	Budget		155		1
			<u>173.87</u>						
100187	09/10/19	BR01 B AND R UNIFORM CO.					2458		
19-00508	6	31106 B. DILLON	565.75	9-01-25-267-203 ADDITIONAL EQUIPMENT	Budget		57		1
100188	09/10/19	BRA05 BRANDED SCREEN PRINTING					2458		
19-00236	19	Lifeguard Compition T-shirts	511.50	9-01-28-372-202 OPERATING EXPENSES	Budget		21		1
19-00236	20	Day Camp T-shirts	84.00	9-01-28-372-202 OPERATING EXPENSES	Budget		22		1
			<u>595.50</u>						
100189	09/10/19	BUI01 BUILDING INSPECTION					2458		
19-02534	1	JULY 2019 INVOICE # 4391	6,440.00	9-01-22-195-232 ELECTRICAL INSPECTIONS	Budget		120		1
100190	09/10/19	CAB04 DOUGLAS R. CABANA,ESQ.					2458		
19-00289	9	PROFESSIONAL SERVICE 2019	2,888.33	9-01-20-155-202 MUNICIPAL PROSECUTOR	Budget		44		1
100191	09/10/19	CAI01 CAIN AND SONS FIRE EQUIP.INC.					2458		
19-02339	1	SALVAGE COVERS	685.95	9-01-25-267-203 ADDITIONAL EQUIPMENT	Budget		90		1
19-02339	2	HYDANT BALL VALVE	375.00	9-01-25-267-203 ADDITIONAL EQUIPMENT	Budget		91		1
			<u>1,060.95</u>						

Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void Contract	Ref Num	Ref Seq	Num Acct
PO #	Item	Description							
100192	09/10/19	CAL12 CALIFORNIA BEACH HUT					2458		
19-02523	1	Bathing Suits for HSL Beach	126.00	9-01-28-372-202 OPERATING EXPENSES	Budget		115	1	
100193	09/10/19	CAP01 CAPITAL FUND					2458		
19-01980	1	MOVE BUDGET ALLOC TO CAP IMPR	2,826,686.00	9-01-44-901-201 CAPITAL IMPROVEMENT	Budget		78	1	
100194	09/10/19	CAP14 CAPTUREPOINT.COM					2458		
19-02455	1	Membership Manager 7/19-2/2020	2,000.00	9-01-28-370-221 ON-LINE REGISTRATION SERVICE	Budget		99	1	
100195	09/10/19	CAR66 JOANNE CARDELLA					2458		
18-02735	1	Playground Reimburse	23.00	8-01-28-372-202 OPERATING EXPENSES	Budget		2	1	
100196	09/10/19	CAS37 KRISTEN CASCIO					2458		
18-02736	1	Playground Reimburse	23.00	8-01-28-372-202 OPERATING EXPENSES	Budget		3	1	
100197	09/10/19	CEL01 FRANK CELANO					2458		
19-02591	1	SIDEWALK REIMB GRANT	472.64	G-19-55-006-602 2019 SIDEWALK MAINTENANCE PROGRAM	Budget		139	1	
100198	09/10/19	CIN04 CINTAS CORP. LOC 101					2458		
19-00193	15	Invoices101697257,700977,04706	43.86	9-01-26-315-249 UNIFORMS	Budget		11	1	
19-00194	15	Invoices101697257,700977,04706	34.74	9-01-26-310-249 UNIFORMS	Budget		12	1	
19-00195	15	Invoices101697257,700977,04706	81.30	9-01-28-375-249 UNIFORMS, BOOTS	Budget		13	1	
19-00196	15	Invoices101697257,700977,04706	148.89	9-01-26-290-249 UNIFORM SERVICE	Budget		14	1	
19-00197	15	Invoices101697257,700977,04706	52.29	9-05-55-502-249 UNIFORMS	Budget		15	1	
			<u>361.08</u>						
100199	09/10/19	CIV03 CIVICPLUS					2458		
19-00391	4	2019 QUARTERLY FEES HOSTING	2,644.81	9-01-20-140-203 EQUIPMENT MAINT/CONTRACTS	Budget		52	1	
100200	09/10/19	CLEA0 CLEAN AIR COMPANY					2458		
19-02493	1	Invoice 19-0472 Main & repair	507.75	9-01-26-310-206 CONTRACTED SERVICES	Budget		104	1	
19-02493	2	Invoice 19-0548 LABOR	155.00	9-01-26-310-206 CONTRACTED SERVICES	Budget		105	1	
			<u>662.75</u>						
100201	09/10/19	COR33 CORE & MAIN LP					2458		
19-02129	1	986284 VALVE & CURB BOXES	1,890.00	9-05-55-502-206 LINE MAINTENANCE	Budget		83	1	

Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void Contract	Ref Num	Ref Seq	Acct
PO #	Item	Description							
100202	09/10/19	COU02 COUNTY CONCRETE CORP.					2458		
19-02548	1	520349,520469 CRUSHED STONE	333.36	G-19-55-006-307	Budget		127	1	
				COMMUNITY CTR LANDSCAPE UPGRADES					
100203	09/10/19	CUD03 STACEY CUDNIK					2458		
19-02638	1	CAMP CAPRA REFUND	125.00	9-01-55-100-109	Budget		147	1	
				RECREATION REFUNDS					
100204	09/10/19	CUR01 CURRENT					2458		
19-02713	1	PLNG ESCROW EMP TIME CARDS JUL	9,151.12	9-13-56-854-104	Budget		164	1	
				PLANNING					
19-02713	2	PLNG ESCROW EMP TIME CARDS JUL	1,850.07	9-13-56-852-102	Budget		165	1	
				INSPECTIONS					
			<u>11,001.19</u>						
100205	09/10/19	CUR03 CURRENT ACCOUNT					2458		
19-02648	1	DEVEL/ENG INSPEC FEES JUL	948.16	9-13-56-852-102	Budget		151	1	
				INSPECTIONS					
100206	09/10/19	DAG03 JOANNA DAGOSTA					2458		
18-02740	1	Playground Reimburse	8.00	8-01-28-372-202	Budget		4	1	
				OPERATING EXPENSES					
100207	09/10/19	DAI01 DAILY RECORD					2458		
19-02619	1	0003738139 ZB 8-12-2019 NOA	37.84	9-01-21-185-229	Budget		140	1	
				LEGAL ADVERTISEMENTS					
19-02667	1	0003727750 PB 8-7-2019	15.05	9-01-21-180-229	Budget		152	1	
				LEGAL ADVERTISEMENTS					
19-02709	1	0003744357 LEGAL NOTICE	54.35	G-19-55-006-606	Budget		161	1	
				REPLACE RX41 '05 PICKUP					
			<u>107.24</u>						
100208	09/10/19	DCR01 DCRP/NJ DIV PENSIONS & BENEFIT					2458		
19-02698	1	SUB PLAN 022640 AUG 30 PR	184.17	9-01-36-476-101	Budget		157	1	
				DCRP-3% EMPLOYER PORTION					
100209	09/10/19	DEL01 DELSEA PEST CONTROL					2458		
19-00212	12	2019 General Pest Control	250.00	9-01-26-310-207	Budget		17	1	
				PEST CONTROL					
19-00212	13	2019 General Pest Control	125.00	9-01-26-310-207	Budget		18	1	
				PEST CONTROL					
			<u>375.00</u>						
100210	09/10/19	DIR05 DIRECT ENERGY BUSINESS					2458		
19-02647	1	CURRENT NATURAL GAS	181.76	9-01-31-430-206	Budget		150	1	
				NATURAL GAS					
19-02728	1	SEWER NATURAL GAS	11.77	9-07-55-502-251	Budget		174	1	
				NATURAL GAS, FUEL OIL					
			<u>193.53</u>						
100211	09/10/19	DIS09 DISCOUNT PLAYGROUND SUPPLY					2458		
19-02397	1	Playground mats est. 116199	1,339.00	9-01-28-375-210	Budget		94	1	
				PLAYGROUND MAINTENANCE					

Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void Contract	Ref Num	Ref Seq	Acct
PO #	Item	Description							
100212	09/10/19	DOV01 DOVER BRAKE & CLUTCH CO INC					2458		
19-02502	1	STROBES / CREDIT	365.46	9-01-26-315-204	Budget		108	1	
				INVENTORY					
19-02502	2	AMBER LEDS; RAIN CAP ZN	217.78	9-01-26-315-204	Budget		109	1	
				INVENTORY					
19-02502	3	WIX FILTERS	116.48	9-01-26-315-204	Budget		110	1	
				INVENTORY					
19-02502	4	3 PIN RIGHT ANGLE PLUGS	3.04	9-01-26-315-204	Budget		111	1	
				INVENTORY					
19-02502	5	WIX FILTERS	19.41	9-01-26-315-204	Budget		112	1	
				INVENTORY					
19-02502	6	BULK HOSE;ENDS; ASSY / RX14	102.04	9-01-26-315-271	Budget		113	1	
				MR/ROADS/ DPW DEPTS					
			<u>93.29</u>						
100213	09/10/19	ENG05 KAYLA ENG					2458		
19-02181	1	REIMB. BACKGROUND CHECK	59.58	9-01-25-260-103	Budget		85	1	
				EDUCATION/TRAINING					
19-02181	2	REIMB. BACKGROUND CHECK	21.25	9-01-25-260-103	Budget		86	1	
				EDUCATION/TRAINING					
			<u>80.83</u>						
100214	09/10/19	EVE01 EVERYOUNG SENIORS OF ROXBURY					2458		
19-01655	3	INSTALLMENT (2)	1,145.66	9-01-27-331-203	Budget		72	1	
				EVER YOUNG					
100215	09/10/19	FER13 FERRIERO ENGINEERING, INC.					2458		
19-00232	7	2019 DEVEL/ENG INSPECTIONS	7,563.75	9-13-56-852-102	Budget		19	1	
				INSPECTIONS					
19-02714	1	ZONING ENG INVOICES JUL	5,427.63	9-13-56-854-104	Budget		166	1	
				PLANNING					
19-02715	1	PLNG BOARD ESCROW ENG INV JUL	3,509.63	9-13-56-854-104	Budget		167	1	
				PLANNING					
19-02715	2	PLNG BOARD ESCROW ENG INV JUL	70.00	9-01-21-180-204	Budget		168	1	
				CONTRACTED SERVICES					
			<u>16,571.01</u>						
100216	09/10/19	FIR02 FIRE FIGHTERS EQUIP CO INC					2458		
19-00280	13	2019 OXYGEN / POLICE DEPT	98.00	9-01-25-240-219	Budget		23	1	
				MATERIALS/SUPPLIES					
100217	09/10/19	FIR49 FIREFIGHTER ONE, LLC					2458		
19-02130	1	173042 SCBA REPAIR	1,288.18	9-01-25-267-103	Budget		84	1	
				ADDITIONAL EQUIPMENT					
19-02384	1	173106 SCBA REPAIR	463.00	9-01-25-267-302	Budget		93	1	
				EQUIPMENT MAINTENANCE					
19-02550	1	173086 FIT TEST	30.00	9-01-25-267-103	Budget		129	1	
				ADDITIONAL EQUIPMENT					
			<u>1,781.18</u>						
100218	09/10/19	FLA05 FLAGSHIP DENTAL PLANS					2458		
19-02710	1	125563 DENTAL BENEFITS AUG	84.84	9-01-23-220-204	Budget		162	1	
				GROUP INSURANCE					

Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void Contract	Ref Num
PO #	Item	Description					Ref Seq Acct
100219	09/10/19	FRE08 FRENCH & PARRELLO ASSOC., P.A.					2458
18-03032	12	116678	3,287.12	G-18-55-010-101 HSL EXTENSION - REC CAPITAL	Budget		8 1
100220	09/10/19	FUL07 FULLERTON GROUNDS MAINTENANCE					2458
19-01676	4	Invoice 62022 July 2019	4,803.88	9-01-26-310-208 CONTRACT MOWING	Budget		73 1
100221	09/10/19	GAD01 STACEY GADEK					2458
18-02748	1	Playground Reimburse	24.00	8-01-28-372-202 OPERATING EXPENSES	Budget		5 1
100222	09/10/19	GER02 THOMAS J. GERMINARIO					2458
19-02716	1	PLNG BD ESCROW LEGAL SVCS JUL	4,515.00	9-13-56-854-104 PLANNING	Budget		169 1
19-02716	2	PLNG BD ESCROW LEGAL SVCS JUL	555.00	9-01-21-180-204 CONTRACTED SERVICES	Budget		170 1
			<u>5,070.00</u>				
100223	09/10/19	GRA01 GRAMCO BUSINESS COMMUNICATIONS					2458
19-02571	1	Gramco Contract Renewal	1,045.00	9-01-43-490-203 EQUIPMENT MAINTENANCE	Budget		135 1
100224	09/10/19	HAT01 HEIDI HATHAWAY					2458
18-02753	1	Playground Reimburse	63.00	8-01-28-372-202 OPERATING EXPENSES	Budget		6 1
100225	09/10/19	HEY05 RUSSELL HEYMAN					2458
19-02567	1	Rutgers Safety Clinician 8/8	150.00	9-01-28-372-202 OPERATING EXPENSES	Budget		133 1
100226	09/10/19	HOM01 HOME DEPOT CREDIT SERVICES					2458
19-00282	5	706918	98.00	9-01-26-290-219 MATERIAL AND SUPPLIES	Budget		24 1
19-00282	6	1063910	119.10	9-01-26-290-219 MATERIAL AND SUPPLIES	Budget		25 1
19-00282	7	113147	119.10	9-01-26-290-219 MATERIAL AND SUPPLIES	Budget		26 1
19-00282	8	1070827	111.70	9-01-26-290-219 MATERIAL AND SUPPLIES	Budget		27 1
19-00282	9	64040	39.90	9-01-26-290-219 MATERIAL AND SUPPLIES	Budget		28 1
19-00282	10	7580868	104.95	9-01-26-290-219 MATERIAL AND SUPPLIES	Budget		29 1
19-00284	125	22689	134.87	9-01-26-310-219 MATERIALS/SUPPLIES	Budget		30 1
19-00284	126	5065765	17.58	9-01-26-310-219 MATERIALS/SUPPLIES	Budget		31 1
19-00284	127	5065696	17.96	9-01-26-310-219 MATERIALS/SUPPLIES	Budget		32 1
19-00284	128	706560	75.52	9-01-26-310-219 MATERIALS/SUPPLIES	Budget		33 1

Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void Contract	Ref Num	Ref Seq	Acct
100226	HOME DEPOT	CREDIT SERVICES		Continued					
19-00284	129	9065221	30.65	9-01-26-310-219 MATERIALS/SUPPLIES	Budget		34	1	
19-00284	130	2065025	10.15	9-01-26-310-219 MATERIALS/SUPPLIES	Budget		35	1	
19-00284	131	3064886	51.32	9-01-26-310-219 MATERIALS/SUPPLIES	Budget		36	1	
19-00284	132	9064180	46.21	9-01-26-310-219 MATERIALS/SUPPLIES	Budget		37	1	
19-00284	133	63983	75.24	9-01-26-310-219 MATERIALS/SUPPLIES	Budget		38	1	
19-00284	134	1014718	206.14	9-01-26-310-219 MATERIALS/SUPPLIES	Budget		39	1	
19-00284	135	2063700	9.61	9-01-26-310-219 MATERIALS/SUPPLIES	Budget		40	1	
19-00284	136	7062930	19.97	9-01-26-310-219 MATERIALS/SUPPLIES	Budget		41	1	
19-00286	15	4145442	73.96	9-01-25-240-219 MATERIALS/SUPPLIES	Budget		42	1	
19-00287	11	6090682	87.90	9-07-55-502-201 AJAX PLANT	Budget		43	1	
19-01779	9	6010194	96.36	G-19-55-006-703 INSTALL OF STORAGE SHED LANDING PARK	Budget		74	1	
19-01779	10	5064633	37.10	G-19-55-006-703 INSTALL OF STORAGE SHED LANDING PARK	Budget		75	1	
19-02544	1	COMMUNITY GARDEN SUPPLIES	1,020.63	9-01-27-375-201 COMMUNITY GARDEN EXPENSES	Budget		123	1	
			<u>2,365.72</u>						
100227	09/10/19	JOE01 JOE'S PIZZERIA					2458		
19-02532	1	Meal tickets for 3-1 & 3-2-19	56.00	9-01-26-291-202 OPERATING	Budget		119	1	
100228	09/10/19	KLE12 KLEEN KAR CORP					2458		
19-00375	16	2019 EQUIP & REPAIR SUPPLIES	65.30	9-01-26-315-219 MATERIAL AND SUPPLIES	Budget		49	1	
19-00375	17	2019 EQUIP & REPAIR SUPPLIES	132.15	9-01-26-315-219 MATERIAL AND SUPPLIES	Budget		50	1	
			<u>197.45</u>						
100229	09/10/19	KNU01 KEITH KNUDSEN					2458		
19-02622	1	Teen Travel	40.00	9-01-28-372-202 OPERATING EXPENSES	Budget		141	1	
19-02622	2	Tri Harder	35.57	9-01-28-372-202 OPERATING EXPENSES	Budget		142	1	
			<u>75.57</u>						
100230	09/10/19	MAS08 WB MASONS OFFICE PRODUCTS					2458		
19-02459	1	Brothers P Touch	76.69	9-01-26-315-219 MATERIAL AND SUPPLIES	Budget		100	1	

Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void Contract	Ref Num	Ref Seq	Num Acct
100230	WB MASON'S	OFFICE PRODUCTS		Continued					
19-02459	2	Brothers P Touch Tape 2 pack	11.55	9-01-26-315-219	Budget		101	1	
			<u>88.24</u>	MATERIAL AND SUPPLIES					
100231	09/10/19	MEY03 CD MEYER, INC							2458
19-02549	1	SEO/DIGITAL MARKETING Q3	1,350.00	9-01-21-182-201	Budget		128	1	
				ECON DEV-OPERATING EXPENSES					
100232	09/10/19	MGL01 MGL PRINTING SOLUTIONS							2458
19-02623	1	Invoice # 165810	83.00	9-01-20-145-219	Budget		143	1	
				MATERIAL/SUPPLIES					
100233	09/10/19	MOR101 MORRIS CO PUBL SAFETY ACADEMY							2458
19-02343	1	27714 CLASS ID 1814938	500.00	9-01-25-267-301	Budget		92	1	
				EDUCATION/TRAINING					
100234	09/10/19	MOR11 MORRIS COUNTY MUN UTL AUTH							2458
19-02537	1	19-00744 WATER SALES JUL	25,825.41	9-05-55-502-218	Budget		122	1	
				M.U.A. WATER PURCHASE					
100235	09/10/19	MOR49 MORRIS COUNTY ENGRAVING							2458
19-02417	1	Adult Softball Champion Gifts	360.00	9-01-28-372-202	Budget		96	1	
				OPERATING EXPENSES					
19-02566	1	Medals/HSL Guard Competition	30.00	9-01-28-372-202	Budget		132	1	
			<u>390.00</u>	OPERATING EXPENSES					
100236	09/10/19	MSC01 MSC INDUSTRIAL SUPPLY CO							2458
19-02184	1	C30730101 Conduit Strap	656.00	9-07-55-502-201	Budget		87	1	
				AJAX PLANT					
100237	09/10/19	MUN02 MUNICIPAL CLERKS ASSOC OF MC							2458
19-02580	1	MCAMC Class Tax Appeals Aug 13	35.00	9-01-20-121-239	Budget		138	1	
				EDUCATION/TRAVEL					
100238	09/10/19	MUN03 MUNICIPAL CLERKS ASSOC OF NJ							2458
19-02572	1	2019-2020 MCANJ Dues	100.00	9-01-20-121-221	Budget		136	1	
				DUES, PROF ORGS					
100239	09/10/19	MUS01 MUSCONETCONG SEWERAGE AUTH.							2458
19-02515	1	SB2-2025 3TD QTR BILLING	176,811.90	9-07-55-502-267	Budget		114	1	
				MUSCONETCONG SEW. AUTHORITY					
100240	09/10/19	MUS12 MUSKY TROUT HATCHERIES LLC							2458
19-01022	2	200 11-12 Inch Fish - 4/5/2019	1,175.00	9-01-28-372-202	Budget		66	1	
				OPERATING EXPENSES					
19-01022	3	100 9-10 Inch Trout-4/12/2019	475.00	9-01-28-372-202	Budget		67	1	
				OPERATING EXPENSES					
19-01022	4	60 Bass - 117 Crappies-4/12/19	1,155.00	9-01-28-372-202	Budget		68	1	
				OPERATING EXPENSES					
19-01022	5	175 11-12 inch - 4/26/2019	1,020.00	9-01-28-372-202	Budget		69	1	
				OPERATING EXPENSES					



Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void Contract	Ref Num	Ref Seq	Num Acct
100240	MUSKY TROUT HATCHERIES LLC	Continued							
19-01022	6	150 9-10 Inch - 5/31/2019	675.00	9-01-28-372-202	Budget		70	1	
			<u>4,500.00</u>	OPERATING EXPENSES					
100241	09/10/19	NEW13 NEW TECH							2458
19-02570	1	EMERGENCY LEAK DETECTION	4,220.00	9-05-55-502-206	Budget		134	1	
				LINE MAINTENANCE					
100242	09/10/19	NJN01 NJ NATURAL GAS CO							2458
19-02738	1	SEWER NATURAL GAS	354.66	9-07-55-502-251	Budget		180	1	
				NATURAL GAS, FUEL OIL					
100243	09/10/19	NJS03 NJ STATE LEAGUE OF MUNI							2458
19-02481	1	TAX CLERK 2 AD FOR TAX DEPT	115.00	9-01-20-130-219	Budget		103	1	
				MATERIAL & SUPPLIES					
100244	09/10/19	NOR19 NORTH JERSEY MUNI EMPLOYEE							2458
19-02705	1	DENTAL BENEFITS SEPTEMBER	9,532.00	9-01-23-220-204	Budget		160	1	
				GROUP INSURANCE					
100245	09/10/19	OFF05 OFFICE CONCEPTS GROUP, INC.							2458
19-02495	1	Verical File Cabinet #LLR60199	864.44	9-01-21-180-219	Budget		107	1	
				MATERIALS & SUPPLIES					
100246	09/10/19	OHA04 MICHELE OHALLORAN							2458
19-02697	1	REIMB MEMORIAL DAY FLAGS	118.56	9-13-56-885-119	Budget		156	1	
				MEMORIAL DAY EXPENSES					
100247	09/10/19	OLY02 OLYMPIC GLOVE & SAFETY CO INC							2458
19-02097	1	708944 MSA ALTAIR 4X	80.44	9-01-25-267-102	Budget		81	1	
				EQUIPMENT MAINTENANCE					
100248	09/10/19	OPT02 OPTIMUM							2458
19-02637	1	479064 / 1715 ROUTE 46 SEP	161.07	9-01-20-140-203	Budget		146	1	
				EQUIPMENT MAINT/CONTRACTS					
100249	09/10/19	PAR05 MICHAEL PARKER							2458
19-02494	1	Adult Softball Umpire	225.00	9-01-28-372-202	Budget		106	1	
				OPERATING EXPENSES					
	19-02574	1	Adult Softball Umpire	90.00	9-01-28-372-202	Budget		137	1
			<u>315.00</u>	OPERATING EXPENSES					
100250	09/10/19	PIT01 PITNEY BOWES GLOBAL FIN SVCS							2458
19-00347	7	2019 METER RENTALS	732.00	9-01-20-105-205	Budget		48	1	
				POSTAGE/MAIL					
100251	09/10/19	PUB01 PUBL EMPLOYEES RETIREMENT SYS							2458
19-02729	1	shortage pension T. Gutkin	39.68	9-01-36-474-101	Budget		175	1	
				PERS-PUBLIC EMPLOYEES PENSION					

Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void Contract	Ref Num
PO #	Item	Description					Ref Seq Acct
100252	09/10/19	QUI17 QUIKTEKS					2458
19-00471	25	MSP26182	115.00	9-05-55-502-223	Budget		54 1
				INFORMATION/TECHNOLOGY			
19-00471	26	MSP26182	414.00	9-07-55-502-274	Budget		55 1
				INFORMATION AND TECHNOLOGY			
19-00471	27	MSP26182	1,771.00	9-01-20-140-203	Budget		56 1
				EQUIPMENT MAINT/CONTRACTS			
19-02546	1	VEAM RENEWAL TH	425.00	9-01-20-140-203	Budget		124 1
				EQUIPMENT MAINT/CONTRACTS			
19-02546	2	VEAM RENEWAL DPW	235.00	9-01-20-140-203	Budget		125 1
				EQUIPMENT MAINT/CONTRACTS			
19-02546	3	SONIC WALL RENEWAL TH&DPW	1,898.00	9-01-20-140-203	Budget		126 1
				EQUIPMENT MAINT/CONTRACTS			
			<u>4,858.00</u>				
100253	09/10/19	RAL01 V.E. RALPH AND SON, INC.					2458
19-02432	1	380352,381393 FA SUPPLIES	2,270.05	9-01-25-260-204	Budget		97 1
				MATERIALS AND SUPPLIES			
100254	09/10/19	RJ01 R & J CONTROL INC					2458
19-00807	16	219005031 FORD ROAD EMER GEN	183.75	9-05-55-502-205	Budget		59 1
				PLANT OPERATIONS			
19-00807	17	219005032 VANOVER DR	183.75	9-05-55-502-205	Budget		60 1
				PLANT OPERATIONS			
19-00807	18	219005033 METTLE LANE	293.60	9-05-55-502-205	Budget		61 1
				PLANT OPERATIONS			
19-00807	19	219005034 PATRICIA DR	1,003.35	9-05-55-502-205	Budget		62 1
				PLANT OPERATIONS			
19-00807	20	219005035 ORBEN DRIVE	363.25	9-05-55-502-205	Budget		63 1
				PLANT OPERATIONS			
19-00807	21	219005036 CENTER ST	363.25	9-05-55-502-205	Budget		64 1
				PLANT OPERATIONS			
19-00807	22	219005037 FORD ROAD	363.25	9-05-55-502-205	Budget		65 1
				PLANT OPERATIONS			
19-01820	1	MY90834 GENERATOR REPAIR	645.00	9-05-55-502-205	Budget		76 1
				PLANT OPERATIONS			
19-01820	2	MY90828 INJECTOR PUMP REPAIR	4,250.00	9-05-55-502-205	Budget		77 1
				PLANT OPERATIONS			
			<u>7,649.20</u>				
100255	09/10/19	RON02 RNETCO INC. SUPERMARKETS					2458
19-02203	3	ACCOUNT NO. 70600337	942.64	9-01-28-372-203	Budget		88 1
				CONCESSION STAND			
100256	09/10/19	ROX16 ROXBURY SENIOR CITIZENS					2458
19-01635	3	2019 ROXBURY SENIOR BUDGET	783.00	9-01-27-331-202	Budget		71 1
				ROXBURY SENIOR CITIZENS			
100257	09/10/19	ROX24 TWP OF ROXBURY SEWER DEPT					2458
19-02711	1	3RD QTR SEWER BILLS	4,806.86	9-01-26-310-261	Budget		163 1
				SEWER UTILITIES/SERVICE			

Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void Contract	Ref Num
PO #	Item	Description					Ref Seq Acct
100258	09/10/19	ROX35 ROXBURY TWP.BD. OF EDUCATION					2458
19-02730	1	FUEL USAGE JUL GASOLINE	13,092.08	9-01-31-430-203 GASOLINE	Budget		176 1
19-02730	2	FUEL USAGE JULY DIESEL	3,984.20	9-01-31-430-208 DIESEL FUEL	Budget		177 1
			<u>17,076.28</u>				
100259	09/10/19	SCL03 DOUGLASS F SCLAR,ESQ					2458
19-00290	9	2019 PROFESSIONAL SERVICE	1,300.00	9-14-56-876-001 PUBLIC DEFENDER	Budget		45 1
100260	09/10/19	SHB01 NJ STATE HEALTH BENEFITS					2458
19-02704	1	ACTIVE; BENEFITS SEPT	225,433.12	9-01-23-220-204 GROUP INSURANCE	Budget		158 1
19-02704	2	RETIREE BENEFITS SEPT	96,880.74	9-01-23-220-204 GROUP INSURANCE	Budget		159 1
			<u>322,313.86</u>				
100261	09/10/19	SHE21 JOHN M. SHEPHERD					2458
19-00171	10	2019 MONTHLY EXPENSE	400.00	9-01-20-100-225 MONTHLY MANAGER'S EXPENSES	Budget		10 1
100262	09/10/19	SOM01 SOMERSET CTY POLICE ACADEMY					2458
19-02524	1	invoice 19-001783	300.00	9-01-25-240-216 TRAINING	Budget		116 1
100263	09/10/19	SPA22 ALLYSON SPARGO					2458
18-02764	1	Playground Reimburse	30.00	8-01-28-372-202 OPERATING EXPENSES	Budget		7 1
100264	09/10/19	SPE02 SPECTRUM COMMUNICATIONS					2458
19-02096	1	18040 BATTERY/BELT	92.50	9-01-25-267-104 RADIO MAINTENANCE	Budget		80 1
100265	09/10/19	STA19 STATE OF N.J. - P.W.T.					2458
19-02672	1	Safe Water Tax 3Q2019	427.82	9-05-55-502-213 STATE FEES/PERMITS	Budget		153 1
100266	09/10/19	TOR01 JULIA TORLUCCI					2458
19-02725	1	MILEAGE REIMB MAY - AUG 2019	34.80	9-01-20-130-219 MATERIAL & SUPPLIES	Budget		173 1
100267	09/10/19	TOR11 MISLADY TORRES					2458
18-02687	1	Playground Reimburse	20.00	8-01-28-372-202 OPERATING EXPENSES	Budget		1 1
100268	09/10/19	UNI38 UNITED SITE SERVICES					2458
19-02066	5	COMMUNITY GARDEN SERVICES	60.00	9-01-27-375-201 COMMUNITY GARDEN EXPENSES	Budget		79 1
100269	09/10/19	UPS01 UNITED PARCEL SERVICE					2458
19-02739	1	A3719Y349, Y359	26.09	9-01-20-105-205 POSTAGE/MAIL	Budget		181 1

Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void Contract	Ref Num	Ref Seq	Num Acct
PO #	Item	Description							
100270	09/10/19	USA01 USA BLUE BOOK					2458		
19-00411	13	2019 BLANKET ORDER SEWER	833.44	9-07-55-502-201 AJAX PLANT	Budget		53	1	
100271	09/10/19	VER11 VERIZON WIRELESS					2458		
19-02641	1	282300814 OEM AUG	53.11	9-01-25-252-203 CELLULAR PHONE	Budget		148	1	
19-02731	1	242020932 PATROL CARS AUG	610.22	9-01-25-240-205 CONTRACTED SERVICE	Budget		178	1	
			<u>663.33</u>						
100272	09/10/19	WEL01 WELDON ASPHALT					2458		
19-00203	7	Invoice 2032457	2,806.15	9-01-26-290-203 ASPHALT	Budget		16	1	
100273	09/10/19	WES03 WEST 10 TIRE CENTER, INC.					2458		
19-02535	1	55158 SEWER TRAILER	540.00	9-07-55-502-244 VEHICLE REPAIRS	Budget		121	1	
100274	09/10/19	WIE01 LARRY I. WIENER, ESQ.					2458		
19-02717	1	BACE; LYNG JULY	290.00	9-13-56-854-104 PLANNING	Budget		171	1	
19-02717	2	BACE; LYNG JULY	253.75	9-01-21-185-203 CONTRACTED SERVICES	Budget		172	1	
			<u>543.75</u>						
100275	09/10/19	WIT01 WITMER PUBLIC SAFETY GROUP INC					2458		
19-02108	1	QUOTE 579043/GLOCK WEAPONS	1,948.80	9-01-25-240-216 TRAINING	Budget		82	1	
100276	09/10/19	WUN01 NICHOLAS J. WUNNER, PE,PLS					2458		
19-02563	1	19-45 RUEBAN PROPERTY	1,000.00	9-15-56-877-101 GENERAL ADMINISTRATIVE COSTS	Budget		131	1	

Report Totals	Paid	Void	Amount Paid	Amount Void
Checks:	104	0	3,503,758.38	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	104	0	3,503,758.38	0.00

Totals by Year-Fund					
Fund Description	Fund	Budget Total	Revenue Total	G/L Total	Total
Current Fund	8-01	191.00	0.00	0.00	191.00
Current Fund	9-01	3,238,680.41	0.00	0.00	3,238,680.41
	9-05	42,425.79	0.00	0.00	42,425.79
	9-07	182,505.28	0.00	0.00	182,505.28
	9-12	1.05	0.00	0.00	1.05
	9-13	33,373.92	0.00	0.00	33,373.92
	9-14	1,300.00	0.00	0.00	1,300.00
	9-15	<u>1,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>1,000.00</u>
Year Total:		3,499,286.45	0.00	0.00	3,499,286.45
	G-18	3,287.12	0.00	0.00	3,287.12
	G-19	<u>993.81</u>	<u>0.00</u>	<u>0.00</u>	<u>993.81</u>
Year Total:		4,280.93	0.00	0.00	4,280.93
Total of All Funds:		<u><u>3,503,758.38</u></u>	<u><u>0.00</u></u>	<u><u>0.00</u></u>	<u><u>3,503,758.38</u></u>

**CHECK # 100170-100172**  
**PAYROLL TRANSFER August 28, 2019**

**Payroll Date: August 30, 2019**

Check #	100170	\$560,883.77	Payroll
Check #	100171	\$519.54	DCRP-Payroll
Check #	100172	\$210.00	Vision

Batch Total \$561,613.31

**RESOLUTION NO. 2019-296**

**A RESOLUTION OF THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF  
ROXBURY, IN THE COUNTY OF MORRIS, NEW JERSEY AUTHORIZING  
CONFERENCE OF THE TOWNSHIP COUNCIL WITH THE PUBLIC EXCLUDED**

**WHEREAS**, it is deemed appropriate that the Township Council discuss the matter(s) hereinafter mentioned without the presence of the public in accordance with the provisions of R.S. 10:4-12b, being Section b of the Open Public Meetings Act.

**NOW, THEREFORE, BE IT RESOLVED**, by the Township Council of the Township of Roxbury, as follows:

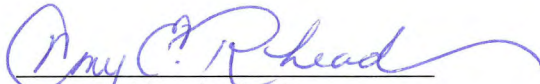
Matter(s) relating to:

**1. Attorney-Client Privilege – Redfern Property**

shall be discussed by the Township Council without the presence of the public. It is anticipated that this matter(s) can be disclosed to the public upon resolution of the matter(s).

**ADOPTED:** September 10, 2019

Attest:



Amy E. Rhead, RMC  
Township Clerk