

JANUARY 2, 2019

A Reorganization Meeting of the Township Council of the Township of Roxbury was held on January 2, 2019 at the Municipal Building located at 1715 Route 46 in Ledgewood, New Jersey at 7:00PM.

TOWNSHIP CLERK PRESIDES OVER MEETING

PLEDGE OF ALLEGIANCE

Mrs. Rhead led the Pledge of Allegiance.

OPEN PUBLIC MEETING STATEMENT

Adequate notice of this Meeting of the Township Council of the Township of Roxbury was given as required by the Open Public Meetings Act as follows: On December 21, 2018, notice was faxed to the Daily Record, the Newark Star Ledger, The Roxbury Register and published in the Daily Record; notice shall also remain posted throughout the year on the bulletin board in the main hallway of the Municipal Building.

ROLL CALL (Present): Councilwoman Jaki Albrecht, Councilman Mark Crowley, Councilman Robert DeFillippo, Councilman Fred Hall, Councilman Dan Kline, Councilman Jim Rilee, Councilman Richard Zoschak; **Absent:** None

Also Present: John Shepherd, Township Manager; Amy Rhead, Township Clerk

Staff: Marc Palanchi, Chief of Police; Robert Hackett, OEM Coordinator

Other: approximately forty-five (45) members of the Township’s Fire Departments

Public: approximately thirty (30) members of the public; Fred Aun, TAPinto Roxbury reporter; and Mike Condon, Roxbury Register reporter

ELECTION OF TOWNSHIP OFFICIALS

A. Nomination and Election of Mayor

Councilman Crowley nominated Bob DeFillippo for the position of Mayor for CY2019. Councilman Rilee seconded the nomination. There were no further nominations. The motion was carried 7 to 0 by the following roll call vote:

Councilwoman Albrecht	Councilman Crowley	Councilman Hall	Councilman Kline	Councilman Rilee	Councilman Zoschak	MayorDeFillippo
Yes	Yes	Yes	Yes	Yes	Yes	Yes

NEWLY ELECTED MAYOR PRESIDES OVER MEETING

Mrs. Rhead extended congratulations to Mayor DeFillippo. Mayor DeFillippo assumed the presiding position. Mayor DeFillippo recognized and invited Councilman Crowley to say a few words as outgoing 2018 mayor.

B. Nomination and Election of Deputy Mayor

Mayor DeFillippo nominated Councilman Fred Hall for the position of Deputy Mayor for CY2019. Councilwoman Albrecht seconded the nomination. There were no further nominations. The motion was carried 7 to 0 by the following roll call vote:

Councilwoman Albrecht	Councilman Crowley	Councilman Hall	Councilman Kline	Councilman Rilee	Councilman Zoschak	Mayor DeFillippo
Yes	Yes	Yes	Yes	Yes	Yes	Yes

OATH OF OFFICE – 2019 FIRE CHIEFS

Mrs. Rhead administered the Oath of Office to the 2019 Roxbury Fire Chiefs:

- A.** Fire Department Chief CY2019 Sam Mangarella
- B.** 1st Assistant Chief CY2019 Kyle Hoffman
- C.** 2nd Assistant Chief CY2019 Robert Hackett
- D.** 3rd Assistant Chief CY2019 Michael McColligan

INCORPORATING RESOLUTION #1 of 2

2019-001 A RESOLUTION INCORPORATING BY REFERENCE HEREIN AND APPROVING THE FOLLOWING NUMBERED RESOLUTIONS LISTED ON THE REORGANIZATION MEETING AGENDA FOR THIS DATE:

2019-002, 2019-003, 2019-004, 2019-005, 2019-006,
2019-007, 2019-008, 2019-009, 2019-010

Councilman Rilee made a motion to approve the adoption of Incorporating Resolution No. 2019-001. Councilman Zoschak seconded the motion. The motion was carried 7 to 0 by the following roll call vote:

Councilwoman Albrecht	Councilman Crowley	Councilman Hall	Councilman Kline	Councilman Rilee	Councilman Zoschak	Mayor DeFillippo
Yes	Yes	Yes	Yes	Yes	Yes	Yes

2019-002 A RESOLUTION OF THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF ROXBURY IN THE COUNTY OF MORRIS AND STATE OF NEW JERSEY AUTHORIZING THE AWARD OF A CONTRACT FOR PROFESSIONAL SERVICES FOR THE TOWNSHIP ATTORNEY (*Anthony M. Bucco, Esq. of Murphy McKeon*)

2019-003 A RESOLUTION OF THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF ROXBURY IN THE COUNTY OF MORRIS AND STATE OF NEW JERSEY AUTHORIZING THE AWARD OF A CONTRACT FOR PROFESSIONAL SERVICES FOR THE TOWNSHIP PROSECUTOR (*Douglas R. Cabana, Esq.*)

2019-004 A RESOLUTION OF THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF ROXBURY IN THE COUNTY OF MORRIS AND STATE OF NEW JERSEY AUTHORIZING THE AWARD OF A CONTRACT FOR PROFESSIONAL SERVICES FOR THE TOWNSHIP PUBLIC DEFENDER (*Douglass F. Sclar, Esq.*)

2019-005 A RESOLUTION OF THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF ROXBURY IN THE COUNTY OF MORRIS AND STATE OF NEW JERSEY AUTHORIZING THE AWARD OF A CONTRACT FOR PROFESSIONAL SERVICES FOR THE TOWNSHIP AUDITOR (*William F. Schroeder of Nisivoccia LLP*)

2019-006 A RESOLUTION OF THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF ROXBURY IN THE COUNTY OF MORRIS AND STATE OF NEW JERSEY AUTHORIZING THE AWARD OF A CONTRACT FOR PROFESSIONAL SERVICES FOR THE TOWNSHIP BOND COUNSEL (*Steven Rogut, Esq. of Rogut McCarthy*)

2019-007 A RESOLUTION OF THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF ROXBURY IN THE COUNTY OF MORRIS AND STATE OF NEW JERSEY AUTHORIZING THE AWARD OF A CONTRACT FOR PROFESSIONAL SERVICES FOR THE TOWNSHIP LABOR ATTORNEY (*Kenneth A. Rosenberg, Esq. of Fox Rothschild*)

2019-008 A RESOLUTION OF THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF ROXBURY IN THE COUNTY OF MORRIS AND STATE OF NEW JERSEY AUTHORIZING THE AWARD OF A PROFESSIONAL SERVICES CONTRACT FOR SPECIAL TAX COUNSEL FOR THE TOWNSHIP (*Fred Semrau, Esq. of Dorsey & Semrau*)

2019-009 A RESOLUTION OF THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF ROXBURY IN THE COUNTY OF MORRIS AND STATE OF NEW JERSEY APPOINTING A PUBLIC AGENCY COMPLIANCE OFFICER (P.A.C.O.) FOR 2019 (*John Shepherd, Mgr.*)

2019-010 A RESOLUTION OF THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF ROXBURY IN THE COUNTY OF MORRIS AND STATE OF NEW JERSEY AUTHORIZING THE APPOINTMENT OF AN OFFICIAL TOWNSHIP HOST/HOSTESS (*Kathryn DeFillippo*)

MAYORAL APPOINTMENTS

Mayor DeFillippo made appointments to the following committees/positions:

- A. Environmental Commission**
 - Council Liaison 1/1/19-12/31/19 Fred Hall
 - Member 1/1/19-12/31/21 David Los
 - Member (*must be PB member) 1/1/19-12/31/21 Jackie Vitiello
- B. Lake Musconetcong Regional Planning Board (LMRPB)**
 - Member 1/1/19-12/31/22 Mark Crowley
- C. Library Board of Trustees**
 - Member (Mayor or designee) 1/1/19-12/31/19 Bob DeFillippo
 - Member (Sup't of Schools or designee) 1/1/19-12/31/19 Roxana Caivano
 - Member 1/1/19-12/31/23 Tracy Baltz
- D. Morris County Community Development Revenue Sharing Committee (CDRS/CDBG)**
 - Representative appointed by Mayor 1/1/19-12/31/19 Rich Zoschak
 - Alt. Representative appt. by Mayor 1/1/19-12/31/19 Dan Kline
- E. Office of Emergency Management (OEM)**
 - Emergency Mgmt. Coordinator 1/1/19-12/31/21 Bob Hackett
- F. Planning Board**
 - Member - Class 1 (Mayor or designee) 1/1/19-12/31/19 Jim Rilee
 - Member - Class 2 (Township Official) 1/1/19-12/31/19 Mike DiDomenico

COUNCIL APPOINTMENTS

Councilwoman Albrecht made a motion to approve the Council Appointments listed below. Councilman Kline seconded the motion. The motion was carried 7 to 0 by the following roll call vote:

Councilwoman Albrecht	Councilman Crowley	Councilman Hall	Councilman Kline	Councilman Rilee	Councilman Zoschak	Mayor DeFillippo
Yes	Yes	Yes	Yes	Yes	Yes	Yes

- A. Board of Education Liaison**
 - Council Liaison 1/1/19-12/31/19 Dan Kline
- B. COAH Committee**
 - Council Member 1/1/19-12/31/19 Bob DeFillippo
 - Council Member 1/1/19-12/31/19 Fred Hall
 - Council Member 1/1/19-12/31/19 Jim Rilee
- C. Computer Committee**
 - Council Member 1/1/19-12/31/19 Mark Crowley
 - Council Member 1/1/19-12/31/19 Fred Hall
 - Council Member 1/1/19-12/31/19 Rich Zoschak
- D. Economic Development Committee**
 - Council Liaison 1/1/19-12/31/19 Bob DeFillippo
 - Council Liaison 1/1/19-12/31/19 Mark Crowley
 - Alternate Council Liaison 1/1/19-12/31/19 Rich Zoschak
 - Member 1/1/19-12/31/21 Jim Gordon
 - Member 1/1/19-12/31/21 Shawn Potillo
- E. Energy Aggregation Review Committee**
 - Council Member 1/1/19-12/31/19 Jaki Albrecht
 - Council Member 1/1/19-12/31/19 Dan Kline
 - Council Member 1/1/19-12/31/19 Rich Zoschak
- F. Fire Department Liaison**
 - Council Liaison 1/1/19-12/31/19 Jim Rilee
 - Alternate Council Liaison 1/1/19-12/31/19 Rich Zoschak
- G. Historic Advisory Committee**
 - Council Liaison 1/1/19-12/31/19 Jaki Albrecht
 - Member 1/1/19-12/31/22 Ken Fox
 - Member unexp -12/31/20 Dawn Ward
 - Member unexp -12/31/21 John Wetzel
 - Alternate Member unexp -12/31/21 Barbara Billia
- H. Lake Hopatcong Water Level Management Plan Citizens Advisory Committee**
 - Representative from Roxbury 1/1/19-12/31/19 Mark Crowley
 - Alt. Representative from Roxbury 1/1/19-12/31/19 Bob DeFillippo

I.	Landing Gateway and Streetscaping Committee		
	Council Member	1/1/19-12/31/19	Bob DeFillippo
	Council Member	1/1/19-12/31/19	Rich Zoschak
	Planning Board Member	1/1/19-12/31/19	Shawn Potillo
	Historic Advisory Comm. Member	1/1/19-12/31/19	Amy Curry
	Lk Hopatcong Commission Member	1/1/19-12/31/19	Mark Crowley
	Lk Hopatcong Foundation Member	1/1/19-12/31/19	Marty Kane
	Business Rep. from the Area	1/1/19-12/31/19	Charlie Bautz
	Resident from the Area	1/1/19-12/31/19	Christine Houtz
	Citizen At-Large	1/1/19-12/31/19	Barbara Billia
	Citizen At-Large	1/1/19-12/31/19	David Gedicke
J.	Memorial Day Parade Committee		
	Chairperson	1/1/19-12/31/19	Christine Houtz
K.	Morris County Community Development Revenue Sharing Committee (CDRS/CDBG)		
	Representative appointed by Council	1/1/19-12/31/19	Jaki Albrecht
L.	Morris County Freight Rail Advisory Committee (MCFRAC)		
	Council Representative	1/1/19-12/31/19	Mark Crowley
	Alternate Council Representative	1/1/19-12/31/19	Rich Zoschak
M.	Musconetcong Sewerage Authority (MSA)		
	Member	2/1/19-01/31/24	Melanie Michetti
N.	Open Space Acquisition Advisory Committee		
	Council Liaison	1/1/19-12/31/19	Mark Crowley
	Member	1/1/19-12/31/21	Jim Cogan
	Member	1/1/19-12/31/21	Jake Kovalcik
O.	Planning Board		
	Member - Class 3 (<i>Council Member</i>)	1/1/19-12/31/19	Bob DeFillippo
	Member - Class 4	1/1/19-12/31/22	Thomas Carey
	Alternate Member	1/1/19-12/31/20	Shawn Potillo
P.	Recreation Advisory Committee		
	Council Liaison	1/1/19-12/31/19	Fred Hall
	Member	1/1/19-12/31/21	Andie Crowley
	Alternate Member	1/1/19-12/31/21	Dave Stierli
Q.	Traffic Committee		
	Council Liaison	1/1/19-12/31/19	Mark Crowley
	Council Liaison	1/1/19-12/31/19	Fred Hall
	Council Liaison	1/1/19-12/31/19	Jim Rilee
R.	Trails Committee		
	Council Member	1/1/19-12/31/19	Jaki Albrecht
	Council Member	1/1/19-12/31/19	Mark Crowley
	Council Member	1/1/19-12/31/19	Bob DeFillippo
	Environmental Commission Member	1/1/19-12/31/19	Jackie Vitiello
	Open Space Committee Member	1/1/19-12/31/19	Ed Hade
	Open Space Committee Member	1/1/19-12/31/19	Jake Kovalcik
	Recreation Committee Member	1/1/19-12/31/19	Donald Banta
	Recreation Committee Member	1/1/19-12/31/19	Sandie DiDomenico
	Resident At-Large	1/1/19-12/31/19	Mike DiDomenico
	Resident At-Large	1/1/19-12/31/19	Tom Edmunds
S.	Tree Committee		
	Council Member	1/1/19-12/31/19	Mark Crowley
	Council Member	1/1/19-12/31/19	Bob DeFillippo
	Council Member	1/1/19-12/31/19	Rich Zoschak
T.	Water/Sewer Committee		
	Council Liaison	1/1/19-12/31/19	Bob DeFillippo
	Council Liaison	1/1/19-12/31/19	Dan Kline
	Council Liaison	1/1/19-12/31/19	Rich Zoschak
U.	Zoning Board of Adjustment		
	Member	1/1/19-12/31/22	Joyce Dargel
	Member	1/1/19-12/31/22	Thomas Furey
	Alternate Member	1/1/19-12/31/20	Jim Kennedy

INCORPORATING RESOLUTION #2 of 2

2019-011 A RESOLUTION INCORPORATING BY REFERENCE HEREIN AND APPROVING THE FOLLOWING NUMBERED RESOLUTIONS LISTED ON THE REORGANIZATION MEETING AGENDA FOR THIS DATE:

NOTE: Resolution No. 2019-020 was TABLED; it will be reintroduced for vote at a future Council meeting.

2019-012, 2019-013, 2019-014, 2019-015,
2019-016, 2019-017, 2019-018, 2019-019

Deputy Mayor Hall made a motion to approve the adoption of Incorporating Resolution No. 2019-011. Councilman Crowley seconded the motion. Deputy Mayor Hall amended the original motion to exclude Resolution No. 2018-020, which was tabled. Councilman Crowley seconded the amended motion. The motion was carried 7 to 0 by the following roll call vote:

Councilwoman Albrecht	Councilman Crowley	Councilman Hall	Councilman Kline	Councilman Rilee	Councilman Zoschak	Mayor DeFillippo
Yes	Yes	Yes	Yes	Yes	Yes	Yes

2019-012 A RESOLUTION OF THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF ROXBURY IN THE COUNTY OF MORRIS AND STATE OF NEW JERSEY DESIGNATING THE OFFICIAL NEWSPAPER FOR THE CALENDAR YEAR 2019 (*Daily Record*)

2019-013 A RESOLUTION OF THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF ROXBURY IN THE COUNTY OF MORRIS AND STATE OF NEW JERSEY AFFIRMING SURETY COVERAGE FOR ALL TOWNSHIP OFFICIALS

2019-014 A RESOLUTION OF THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF ROXBURY IN THE COUNTY OF MORRIS AND STATE OF NEW JERSEY DESIGNATING THE NEWSPAPERS TO RECEIVE NOTICES OF COUNCIL MEETINGS AND FIXING A CHARGE TO PERSONS REQUESTING INDIVIDUAL NOTICE FOR THE CALENDAR YEAR 2019

2019-015 A RESOLUTION AUTHORIZING THE RATE OF INTEREST RATE, GRACE PERIOD AND YEAR-END PENALTY FOR DELINQUENT ACCOUNTS

2019-016 A RESOLUTION AUTHORIZING THE TAX & UTILITY COLLECTOR TO PROCESS THE CANCELLATION OF ANY PROPERTY TAX, SEWER OR WATER UTILITY REFUND OR DELINQUENCY OWED FOR 2017 THAT IS LESS THAN \$10.00

2019-017 A RESOLUTION OF THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF ROXBURY IN THE COUNTY OF MORRIS AND STATE OF NEW JERSEY DESIGNATING DEPOSITORIES OF MUNICIPAL FUNDS

2019-018 A RESOLUTION OF THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF ROXBURY IN THE COUNTY OF MORRIS AND STATE OF NEW JERSEY ESTABLISHING TEMPORARY BUDGETS FOR THE TOWNSHIP OF ROXBURY FOR THE FIRST THREE MONTHS OF 2019

2019-019 A RESOLUTION OF THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF ROXBURY IN THE COUNTY OF MORRIS AND STATE OF NEW JERSEY AUTHORIZING THE MUNICIPAL ASSESSOR AND MUNICIPAL ATTORNEY TO ANSWER, DEFEND, INITIATE AND SETTLE CERTAIN LOCAL PROPERTY TAX APPEALS BEFORE THE MORRIS COUNTY BOARD OF TAXATION AND THE TAX COURT OF THE STATE OF NEW JERSEY FOR THE 2019 TAX YEAR

2019-020 **TABLED** – A RESOLUTION AUTHORIZING THE APPOINTMENT OF COUNCILMAN ROBERT DEFILLIPPO TO THE ROXBURY / MOUNT ARLINGTON CONSOLIDATION STUDY COMMISSION AND COUNCILMAN DANIEL KLINE AS THE ALTERNATE

PUBLIC PORTION

No comments.

ADJOURNMENT

At 7:18PM, Councilman Rilee made a motion to adjourn the meeting. Councilwoman Albrecht seconded the motion.

Voice Vote: All in Favor – Yes; Motion carried unanimously, 7 to 0.

Submitted by:


Amy E. Rhead, RMC
Township Clerk

MINUTES APPROVED BY COUNCIL:

DATE: January 22, 2019

ROLL CALL:

Councilwoman Albrecht	-	Yes
Councilman Crowley	-	Yes
Deputy Mayor Hall	-	Yes
Councilman Kline	-	Yes
Councilman Rilee	-	Yes
Councilman Zoschak	-	Yes
Mayor DeFillippo	-	Yes

RESOLUTION NO. 2019-001

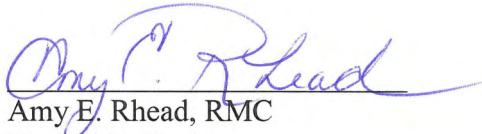
A RESOLUTION OF THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF ROXBURY IN THE COUNTY OF MORRIS AND STATE OF NEW JERSEY INCORPORATING BY REFERENCE HEREIN AND APPROVING THE FOLLOWING NUMBERED RESOLUTIONS LISTED ON THE ANNUAL REORGANIZATION COUNCIL MEETING AGENDA FOR THIS DATE:

2019-002, 2019-003, 2019-004, 2019-005, 2019-006,
2019-007, 2019-008, 2019-009, 2019-010

BE IT RESOLVED by the Township Council of the Township of Roxbury in the County of Morris and State of New Jersey that the above numbered resolutions listed on the Reorganization Meeting Agenda of the Township Council of the Township of Roxbury for this date are incorporated by reference herein as if fully set forth at length and are hereby approved as to each resolution.

ADOPTED: January 2, 2019

Attest:


Amy E. Rhead, RMC
Township Clerk

RESOLUTION NO. 2019-002

A RESOLUTION OF THE TOWNSHIP COUNCIL OF TOWNSHIP OF ROXBURY IN THE COUNTY OF MORRIS AND STATE OF NEW JERSEY AUTHORIZING THE AWARD OF A CONTRACT FOR PROFESSIONAL SERVICES FOR THE TOWNSHIP ATTORNEY

WHEREAS, the Township of Roxbury has a need to obtain the services of a Township Attorney and has determined to award this contract as a professional service without obtaining competitive bids or quotations pursuant to the provisions of N.J.S.A. 19:44A-20.5; and

WHEREAS, the Township has determined and certified in writing that the value of the service will exceed \$17,500.00; and

WHEREAS, the anticipated term of this contract is one year; and

WHEREAS, Anthony M. Bucco, Esq. of the firm Murphy McKeon, P.C., has submitted a proposal indicating that he will provide the legal services of Township Attorney at an hourly rate of \$150.00 per hour for services rendered; and

WHEREAS, Anthony M. Bucco, Esq. has completed and submitted a Business Entity Disclosure Certification which certifies that he has not made any reportable contributions to a political or candidate committee in the Township of Roxbury for the previous one year, and that the contract will prohibit him from making any reportable contributions through the term of the contract; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) requires that the resolution authorizing the award of contracts for "Professional Services" without competitive bids and the contract itself must be available for public inspection; and

NOW, THEREFORE, BE IT RESOLVED, by the Township Council of the Township of Roxbury, in the County of Morris and State of New Jersey, that the Township of Roxbury hereby appoints Anthony M. Bucco, Esq. as Township Attorney and authorizes the execution of a contract with Mr. Bucco in accordance with the terms and conditions set forth herein; and

BE IT FURTHER RESOLVED that the Business Entity Disclosure Certification and the Determination of Value associated with this contract be placed on file with this resolution; and

BE IT FINALLY RESOLVED that notice of this action shall be printed once in the legal newspaper of the Township of Roxbury as required by law.

This Resolution shall take effect immediately.

ADOPTED: January 2, 2019

Attest:


Amy E. Rhead, RMC
Township Clerk

RESOLUTION NO. 2019-003

A RESOLUTION OF THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF ROXBURY IN THE COUNTY OF MORRIS AND STATE OF NEW JERSEY AUTHORIZING THE AWARD OF A CONTRACT FOR PROFESSIONAL SERVICES FOR THE TOWNSHIP PROSECUTOR

WHEREAS, the Township of Roxbury has a need to obtain the services of a Township Prosecutor and has determined to award this contract as a professional service without obtaining competitive bids or quotations pursuant to the provisions of N.J.S.A. 19:44A-20.5; and

WHEREAS, the Township has determined and certified in writing that the value of the service will exceed \$17,500.00; and

WHEREAS, the term of the contract is from January 1, 2019 to December 31, 2019; and

WHEREAS, Douglas R. Cabana, Esq. has submitted a proposal indicating that he will provide the legal services of Township Prosecutor at an annual rate of \$29,660.00 for services rendered, plus \$125.00 per hour for work outside of the standard annual rate; and

WHEREAS, Douglas R. Cabana, Esq. has completed and submitted a Business Entity Disclosure Certification which certifies that he has not made any reportable contributions to a political or candidate committee in the Township of Roxbury for the previous one year; and that the contract will prohibit him from making any reportable contributions through the term of the contract; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) requires that the resolution authorizing the award of contracts for "Professional Services" without competitive bids and the contract itself must be available for public inspection; and

NOW, THEREFORE, BE IT RESOLVED, by the Township Council of the Township of Roxbury, in the County of Morris and State of New Jersey, that the Township of Roxbury hereby appoints Douglas R. Cabana, Esq. as Township Prosecutor and authorizes the execution of a contract with Douglas R. Cabana, Esq. in accordance with the terms and conditions set forth herein; and


BE IT FURTHER RESOLVED that the Business Entity Disclosure Certification and the Determination of Value associated with this contract be placed on file with this resolution; and

BE IT FINALLY RESOLVED that notice of this action shall be printed once in the legal newspaper of the Township of Roxbury as required by law.

This Resolution shall take effect immediately.

ADOPTED: January 2, 2019

Attest:


Amy E. Rhead, RMC
Township Clerk

RESOLUTION NO. 2019-004

A RESOLUTION OF THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF ROXBURY IN THE COUNTY OF MORRIS AND STATE OF NEW JERSEY AUTHORIZING THE AWARD OF A CONTRACT FOR PROFESSIONAL SERVICES FOR THE TOWNSHIP PUBLIC DEFENDER

WHEREAS, the need exists for a Public Defender for the Roxbury Township Municipal Court; and

WHEREAS, funds are available for this purpose; and

WHEREAS, the Township Council of the Township of Roxbury has agreed to pay the Public Defender \$650.00 per court session for a total of two (2) sessions per month which fee shall include a minimum of eight (8) hours of service per court session twice per month for a total of 24 sessions per year.

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40:11-1 et seq.) requires that the resolution authorizing the award of contract for "Professional Services" without competitive bids shall be made available for public inspection.

NOW, THEREFORE, BE IT RESOLVED, by the Township Council of the Township of Roxbury, in the County of Morris and State of New Jersey, that the Township of Roxbury hereby agrees to pay Douglass F. Sclar, Esq. \$650.00 per court session. The fee shall include a minimum of eight (8) hours of service per court session twice per month for a total of 24 sessions per year.

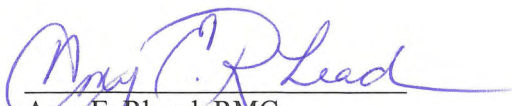
1. The Mayor and Township Clerk are hereby authorized and directed to execute an agreement, to be effective for the 2019 calendar year, with Douglass F. Sclar, Esq. to be paid a fee not to exceed \$15,600.00 per year to serve as Public Defender.
2. This contract is to be awarded without competitive bidding as a "Professional Service" under the provisions of the Local Public Contract Law because the Public Defender is a person authorized by law to practice a recognized profession.
3. Notice of this action shall be published in the official newspaper according to law.

BE IT FURTHER RESOLVED that the Township Clerk is hereby authorized and directed to provide a certified copy of this Resolution to the Roxbury Township Municipal Court Administrator upon final adoption.

This Resolution shall take effect immediately.

ADOPTED: January 2, 2019

Attest:


Amy E. Rhead, RMC
Township Clerk

RESOLUTION NO. 2019-005

A RESOLUTION OF THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF ROXBURY IN THE COUNTY OF MORRIS AND STATE OF NEW JERSEY AUTHORIZING THE AWARD OF A CONTRACT FOR PROFESSIONAL SERVICES FOR THE TOWNSHIP AUDITOR

WHEREAS, the Township of Roxbury has a need to obtain the services of a Township Auditor and has determined to award this contract as a professional service without obtaining competitive bids or quotations pursuant to the provisions of N.J.S.A. 19:44A-20.5; and

WHEREAS, the Township has determined and certified in writing that the value of the service will exceed \$17,500.00; and

WHEREAS, the anticipated term of this contract is one year; and

WHEREAS, William F. Schroeder of the firm Nisivoccia LLP has submitted a proposal indicating that he will provide the services of Township Auditor at an annual rate not to exceed \$67,500.00 without prior written authorization from the Township Council; and

WHEREAS, William F. Schroeder has completed and submitted a Business Entity Disclosure Certification which certifies that he has not made any reportable contributions to a political or candidate committee in the Township of Roxbury for the previous one year, and that the contract will prohibit him from making any reportable contributions through the term of the contract; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) requires that the resolution authorizing the award of contracts for "Professional Services" without competitive bids and the contract itself must be available for public inspection; and

NOW, THEREFORE, BE IT RESOLVED, by the Township Council of the Township of Roxbury, in the County of Morris and State of New Jersey, that the Township of Roxbury hereby appoints William F. Schroeder as Township Auditor and authorizes the execution of a contract with Mr. Schroeder in accordance with the terms and conditions set forth herein; and

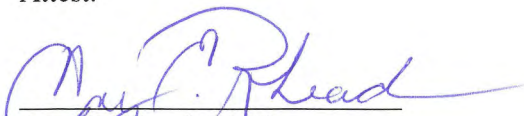
BE IT FURTHER RESOLVED that the Business Entity Disclosure Certification and the Determination of Value associated with this contract be placed on file with this resolution; and

BE IT FINALLY RESOLVED that notice of this action shall be printed once in the legal newspaper of the Township of Roxbury as required by law.

This Resolution shall take effect immediately.

ADOPTED: January 2, 2019

Attest:



Amy E. Rhead, RMC
Township Clerk

RESOLUTION NO. 2019-006

**A RESOLUTION OF THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF
ROXBURY IN THE COUNTY OF MORRIS AND STATE OF NEW JERSEY
AUTHORIZING THE AWARD OF A CONTRACT FOR PROFESSIONAL
SERVICES FOR THE TOWNSHIP BOND COUNSEL**

WHEREAS, the Township of Roxbury has a need to obtain the services of a Bond Counsel and has determined to award this contract as a professional service without obtaining competitive bids or quotations pursuant to the provisions of N.J.S.A. 19:44A-20.5; and

WHEREAS, the Township has determined and certified in writing that the value of the service will exceed \$17,500.00; and

WHEREAS, the anticipated term of this contract in one year; and

WHEREAS, Steven Rogut, Esq. of the firm Rogut McCarthy LLC, has submitted a proposal indicating that he will provide the legal services of Township Bond Counsel at an hourly rate of \$150.00 per hour for services rendered; and

WHEREAS, Steven Rogut, Esq. has completed and submitted a Business Entity Disclosure Certification which certifies that he has not made any reportable contributions to a political or candidate committee in the Township of Roxbury for the previous one year; and that the contract will prohibit him from making any reportable contributions through the term of the contract; and

WHEREAS, the Local Public Contracts law (N.J.S.A. 40A:11-1 et seq.) requires that the resolution authorizing the award of contracts for "Professional Services" without competitive bids and the contract itself must be available for public inspection; and

NOW, THEREFORE, BE IT RESOLVED, by the Township Council of the Township of Roxbury, in the County of Morris and State of New Jersey, that the Township of Roxbury hereby appoints Steven Rogut, Esq. as Township Bond Counsel and authorizes the execution of a contract with Mr. Rogut, in accordance with the terms and conditions set forth herein; and


BE IT FURTHER RESOLVED that the Business Entity Disclosure Certification and the Determination of Value associated with this contract be placed on file with this resolution; and

BE IT FINALLY RESOLVED that notice of this action shall be printed once in the legal newspaper of the Township of Roxbury as required by law.

This Resolution shall take effect immediately.

ADOPTED: January 2, 2019

Attest:


Amy E. Rhead, RMC
Township Clerk

RESOLUTION NO. 2019-007

A RESOLUTION OF THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF ROXBURY IN THE COUNTY OF MORRIS AND STATE OF NEW JERSEY AUTHORIZING THE AWARD OF A CONTRACT FOR PROFESSIONAL SERVICES FOR THE TOWNSHIP LABOR ATTORNEY

WHEREAS, the Township of Roxbury has a need to obtain the services of a Township Labor Attorney and has determined to award this contract as a professional service without obtaining competitive bids or quotations pursuant to the provisions of N.J.S.A. 19:44A-20.5; and

WHEREAS, the Township has determined and certified in writing that the value of the service may exceed \$17,500.00; and

WHEREAS, the anticipated term of this contract is one year; and

WHEREAS, Kenneth A. Rosenberg, Esq. of the firm Fox Rothschild LLP has submitted a proposal indicating that he will provide the legal services of Labor Attorney at an hourly rate of \$150.00 per hour for services rendered; and

WHEREAS, the total amount of said contract shall not exceed \$30,000.00 without the prior approval of the Township Council; and

WHEREAS, Kenneth A. Rosenberg, Esq. has completed and submitted a Business Entity Disclosure Certification which certifies that he has not made any reportable contributions to a political or candidate committee in the Township of Roxbury for the previous one year; and that the contract will prohibit him from making any reportable contributions through the term of the contract; and

WHEREAS, the Local Public Contract law (N.J.S.A. 40A:11-1 et seq.) requires that the resolution authorizing the award of contracts for "Professional Services" without competitive bids and the contract itself must be available for public inspection; and

NOW, THEREFORE, BE IT RESOLVED, by the Township Council of the Township of Roxbury, in the County of Morris and State of New Jersey, that the Township of Roxbury hereby appoints Kenneth A. Rosenberg, Esq. as Township Labor Counsel and authorizes the execution of a contract with Mr. Rosenberg, in accordance with the terms and conditions set forth herein; and


BE IT FURTHER RESOLVED that the Business Entity Disclosure Certification and the Determination of Value Associated with this contract be placed on file with this resolution; and

BE IT FINALLY RESOLVED that notice of this action shall be printed once in the legal newspaper of the Township of Roxbury as required by law.

This Resolution shall take effect immediately.

ADOPTED: January 2, 2019

Attest:


Amy E. Rhead, RMC
Township Clerk

RESOLUTION NO. 2019-008

**A RESOLUTION OF THE TOWNSHIP COUNCIL OF THE TOWNSHIP
OF ROXBURY IN THE COUNTY OF MORRIS AND STATE OF NEW JERSEY
AUTHORIZING THE AWARD OF A PROFESSIONAL SERVICES CONTRACT
FOR SPECIAL TAX COUNSEL FOR THE TOWNSHIP**

WHEREAS, the Township of Roxbury has a need to obtain the services of a Special Tax Counsel to handle the defense of municipal tax appeals on behalf of the Township of Roxbury; and

WHEREAS, the Township has determined and certified in writing that the value of the service may exceed \$17,500.00; and

WHEREAS, the anticipated term of this contract is one year; and

WHEREAS, Fred Semrau, Esq. of the firm Dorsey and Semrau has submitted a proposal indicating that he will provide the legal services to handle the defense of the Township's municipal tax appeals and to take any and all legal actions to protect the interests of the Township, which may include the filing of counterclaims, for \$130.00 per hour for services rendered; and

WHEREAS, the total amount of said contract shall not exceed \$22,000.00 without the prior approval of the Township Council; and

WHEREAS, Fred Semrau, Esq. has completed and submitted a Business Entity Disclosure Certification which certifies that he has not made any reportable contributions to a political or candidate committee in the Township of Roxbury for the previous one year; and that the contract will prohibit him from making any reportable contributions through the term of the contract; and

WHEREAS, the Local Public Contract law (N.J.S.A. 40A:11-1 et seq.) requires that the resolution authorizing the award of contracts for "Professional Services" without competitive bids and the contract itself must be available for public inspection; and

NOW, THEREFORE, BE IT RESOLVED, by the Township Council of the Township of Roxbury, in the County of Morris and State of New Jersey, that the Township of Roxbury hereby appoints Fred Semrau, Esq. as Township Special Tax Counsel and authorizes the execution of a contract with Mr. Semrau, in accordance with the terms and conditions set forth herein; and

BE IT FURTHER RESOLVED that the Business Entity Disclosure Certification and the Determination of Value Associated with this contract be placed on file with this resolution; and

BE IT FINALLY RESOLVED that notice of this action shall be printed once in the legal newspaper of the Township of Roxbury as required by law.

This Resolution shall take effect immediately.

ADOPTED: January 2, 2019

Attest:



Amy E. Rhead, RMC
Township Clerk

RESOLUTION NO. 2019-009

**A RESOLUTION OF THE TOWNSHIP OF ROXBURY IN THE
COUNTY OF MORRIS AND STATE OF NEW JERSEY APPOINTING
A PUBLIC AGENCY COMPLIANCE OFFICER (P.A.C.O.) FOR 2019**

WHEREAS, the Affirmative Action Regulations of the State of New Jersey regulate the award of contracts by public agencies under P.L. 1975, Chapter 127, (N.J.A.C. 17:27) and further require contract language and reporting procedures for entering into procurement, service and construction contracts; and

WHEREAS, said regulations further require public agencies to annually appoint an officer or employee to serve as a Public Agency Compliance Officer (P.A.C.O.) to coordinate the reporting procedure by contractors and generally supervise the compliance procedures regarding the Affirmative Action Regulations; and

WHEREAS, the Public Agency Compliance Officer is responsible for assuring that no public contract may be awarded nor any monies paid until the contractor has agreed to comply with an approved Affirmative Action Plan; and

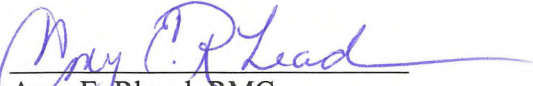
WHEREAS, the Township wishes to designate an officer or employee to serve as Public Agency Compliance Officer (P.A.C.O.), whose name, title, business address, telephone number and fax number shall be forwarded to the State Affirmative Action Office by January 10, of every year.

NOW, THEREFORE, BE IT RESOLVED, by the Township Council of the Township of Roxbury in the County of Morris County and State of New Jersey, that John M. Shepherd, Township Manager, be and is hereby appointed Public Agency Compliance Officer of the Township of Roxbury.

BE IT FURTHER RESOLVED that the Township Clerk shall forward a copy of this resolution and the completed P.A.C.O. form to the State of New Jersey, Department of the Treasury, Division of Purchase and Property, Contract Compliance & Audit Unit, EEO Monitoring Program, P.O. Box 236, Trenton, NJ 08625-0236 via email CCAUC@treas.state.nj.gov on or before January 10, 2019.

ADOPTED: January 2, 2019

Attest:


Amy E. Rhead, RMC
Township Clerk

RESOLUTION NO. 2019-010

**A RESOLUTION OF THE TOWNSHIP COUNCIL OF THE TOWNSHIP
OF ROXBURY IN THE COUNTY OF MORRIS AND STATE OF NEW
JERSEY AUTHORIZING THE APPOINTMENT OF AN OFFICIAL
TOWNSHIP HOST/HOSTESS**

BE IT RESOLVED by the Township Council of the Township of Roxbury in the County of Morris and State of New Jersey that the Mayor is authorized and directed to appoint an official Township Host/ Hostess to serve as such during the 2019 Calendar Year.

Appointed: Kathryn A. DeFillippo

ADOPTED: January 2, 2019

Attest:



Amy E. Rhead, RMC
Township Clerk

RESOLUTION NO. 2019-011

A RESOLUTION OF THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF ROXBURY IN THE COUNTY OF MORRIS AND STATE OF NEW JERSEY INCORPORATING BY REFERENCE HEREIN AND APPROVING THE FOLLOWING NUMBERED RESOLUTIONS LISTED ON THE ANNUAL REORGANIZATION COUNCIL MEETING AGENDA FOR THIS DATE:

2019-012, 2019-013, 2019-014, 2019-015,
2019-016, 2019-017, 2019-018, 2019-019

BE IT RESOLVED by the Township Council of the Township of Roxbury in the County of Morris and State of New Jersey that the above numbered resolutions listed on the Reorganization Meeting Agenda of the Township Council of the Township of Roxbury for this date are incorporated by reference herein as if fully set forth at length and are hereby approved as to each resolution.

ADOPTED: January 2, 2019

Attest:


Amy E. Rhead, RMC
Township Clerk

NOTE: Resolution No. 2019-020 was TABLED


RESOLUTION NO. 2019-012

A RESOLUTION OF THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF ROXBURY IN THE COUNTY OF MORRIS AND STATE OF NEW JERSEY DESIGNATING THE OFFICIAL NEWSPAPER FOR THE CALENDAR YEAR 2019

BE IT RESOLVED by the Township Council of the Township of Roxbury in the County of Morris and State of New Jersey that the Morris County Daily Record to be and the same is hereby designated as the official newspaper for legal publications of the Township Council for the calendar year 2019.

ADOPTED: January 2, 2019

Attest:



Amy E. Rhead, RMC
Township Clerk


RESOLUTION NO. 2019-013

**A RESOLUTION OF THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF
ROXBURY IN THE COUNTY OF MORRIS AND STATE OF NEW JERSEY
AFFIRMING SURETY COVERAGE FOR ALL TOWNSHIP OFFICIALS**

BE IT RESOLVED by the Township Council of the Township of Roxbury in the County of Morris and State of New Jersey that a minimum blanket bond through Garden State Municipal Joint Insurance Fund will be furnished to cover all positions, including statutory positions.

ADOPTED: January 2, 2019

Attest:



Amy E. Rhead, RMC
Township Clerk

RESOLUTION NO. 2019-014

A RESOLUTION OF THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF ROXBURY IN THE COUNTY OF MORRIS AND STATE OF NEW JERSEY DESIGNATING THE NEWSPAPERS TO RECEIVE NOTICES OF COUNCIL MEETINGS AND FIXING A CHARGE TO PERSONS REQUESTING INDIVIDUAL NOTICE FOR THE CALENDAR YEAR 2019

WHEREAS, N.J.S.A. 10:4-6 et. seq. known as the “Open Public Meetings Act” requires notices to be given on meetings of public bodies, as defined and prescribed in said statute and further provides for the fixing of a reasonable charge to be paid by any persons requesting such notices.

NOW, THEREFORE, BE IT RESOLVED, by the Township Council of the Township of Roxbury, County of Morris, State of New Jersey, that:

1. The Morris County Daily Record, the Roxbury Register, and the Newark Star Ledger, the newspapers having the greatest likelihood of informing the public of meetings to be held by the Township Council of the Township of Roxbury, are hereby designated as the three newspapers to receive notices of all meetings of this Township Council for the calendar year 2019 as required by the Open Public Meetings Act.
2. The Bulletin Board in the main hallway of the Municipal Building located at 1715 Route 46, Ledgewood, New Jersey, is hereby designated as the place where all official notices of public meetings of this Township Council are to be posted for the calendar year 2019.
3. A fee of two dollars and fifty cents (\$2.50) per notice is hereby fixed as the charge to any person requesting individual notice of public meetings of the Township Council of the Township of Roxbury as provided for under the Open Public Meetings Act, but as provided in N.J.S.A. 10:4-19, no charge shall be made to any newspaper requesting the mailing of such notices to its business office.
4. This Resolution shall take effect immediately.

ADOPTED: January 2, 2019

Attest:


Amy E. Rhead, RMC
Township Clerk

RESOLUTION NO. 2019-015

A RESOLUTION AUTHORIZING THE RATE OF INTEREST, GRACE PERIOD AND YEAR-END PENALTY FOR DELINQUENT ACCOUNTS

WHEREAS, N.J.S.A. 54:4-67 et seq., permits the governing body to fix the rate of interest to be charged for the nonpayment of taxes, water, sewer utility or other municipal charges.

NOW, THEREFORE, BE IT RESOLVED, by the Township Council of the Township of Roxbury in the County of Morris and State of New Jersey, that property taxes shall be due and payable quarterly on February 1st, May 1st, August 1st and November 1st of each year with a ten day grace period, after which dates, if unpaid shall become delinquent, with interest charged as set forth below and reverting back to the due date on any quarterly installment of taxes; and

BE IT FURTHER RESOLVED that the rate of interest on delinquent accounts shall be fixed at the rate of 8% per annum on the first \$1,500.00 of delinquency and 18% per annum on any amount in excess of \$1,500.00; and

BE IT FURTHER RESOLVED that any unpaid water or sewer utility charge not paid at the due date shall bear interest at the same rate as uncollected taxes as set forth above with interest reverting back to the date the bill was issued until the date of actual payment; and

BE IT FURTHER RESOLVED that a 6% year end penalty be assessed on the last day of the fiscal year on delinquent accounts when it is in excess of \$10,000.00; and

BE IT FURTHER RESOLVED that a copy of this resolution be provided via email to the Tax & Utility Collector and a hard copy be provided to the Treasurer and the Accounts Payable Department for their information and guidance.

ADOPTED: January 2, 2019

Attest:



Amy E. Rhead, RMC
Township Clerk

RESOLUTION NO 2019-016

A RESOLUTION AUTHORIZING THE TAX & UTILITY COLLECTOR TO PROCESS THE CANCELLATION OF ANY PROPERTY TAX, SEWER OR WATER UTILITY REFUND OR DELINQUENCY OWED FOR 2018 THAT IS LESS

NOW, THEREFORE, BE IT RESOLVED, by the Township Council of the Township of Roxbury, in the County of Morris and State of New Jersey, that in accordance with N.J.S.A. 40A:5-17, the Collector be and is hereby authorized to process without further action on the part of the Township Council any property tax, sewer or municipal water utility refund of less than \$10.00; and

BE IT FURTHER RESOLVED that the Collector is further authorized to process the cancellation of any property tax, sewer or municipal water utility delinquency of less than \$10.00; and

BE IT FURTHER RESOLVED that a copy of this resolution be provided via email to the Tax & Utility Collector and a hard copy shall be provided to the Township Attorney and Auditor for the Township of Roxbury.

ADOPTED: January 2, 2019

Attest:



Amy E. Rhead, RMC
Township Clerk

RESOLUTION NO. 2019-017

A RESOLUTION OF THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF ROXBURY IN THE COUNTY OF MORRIS AND STATE OF NEW JERSEY DESIGNATING DEPOSITORIES OF MUNICIPAL FUNDS

WHEREAS, the Township of Roxbury is required to designate legal depositories for Municipal funds in accordance with N.J.S.A. 40A:5-14, 5-15.1 and 5-15.2; and

WHEREAS, the Township of Roxbury wishes to designate the following financial institutions for the deposit and investment of idle funds.

NOW, THEREFORE, BE IT RESOLVED, by the Township Council of the Township of Roxbury in the County of Morris and State of New Jersey that the following institutions are designated as depositories for Township funds:

PNC Bank
Route 10 West
Randolph, NJ 07869

Wells Fargo
Route 10 & South Street
Succasunna, NJ 07876

Investors Bank
2 Commerce Boulevard
Succasunna, NJ 07876

Bank of America
15 Commerce Blvd.
Succasunna, NJ 07876

Fulton Bank of NJ
274 Route 10 West
Succasunna, NJ 07876

HSBC Bank USA
20 North Park Place
Morristown, NJ 07960

Valley National Bank
250 Route 10
Succasunna, NJ 07876


State of New Jersey
Cash Management Fund
P.O. Box 290
Trenton, NJ 08625-0290

TD/Commerce Bank
240 Route 10
Succasunna, NJ 07876

BE IT FURTHER RESOLVED that a copy of this resolution be furnished to the Chief Financial Officer, the Township Auditor, Nisivoccia & Company and each financial institution indicated above.

ADOPTED: January 2, 2019

Attest:


Amy E. Rhead, RMC
Township Clerk

RESOLUTION NO. 2019-018

**A RESOLUTION ESTABLISHING TEMPORARY BUDGETS
FOR THE TOWNSHIP OF ROXBURY FOR THE
FIRST THREE MONTHS OF 2019**

WHEREAS, N.J.S.A. 40A:4-19 Local Budget Law provides that where any contracts, commitments or payments are to be made prior to the final adoption of the 2019 budget, temporary appropriations should be made for the purpose and amounts required in the manner and time therein provided and,

WHEREAS, the total appropriations in the 2018 budget, less appropriations made for the Capital Improvement Fund, Debt Service, and Relief for the Poor (Public Assistance) are as follows:

CURRENT FUND	27,194,601.00
WATER UTILITY FUND	1,371,520.00
SEWER UTILITY FUND	4,011,652.00

WHEREAS, 26.25% of the total appropriations in the 2018 budget less appropriations for Capital Improvement Fund, Debt Service, and Relief for the Poor (Public Assistance) in the said budget is as follows:

CURRENT FUND	7,138,583.00
WATER UTILITY FUND	360,024.00
SEWER UTILITY FUND	1,053,059.00

NOW, THEREFORE BE IT RESOLVED, by the Township Council of the Township of Roxbury, County of Morris, that the following temporary appropriations be made and that a copy of this resolution be forwarded to the Finance Department for their records.

CURRENT FUND:

GENERAL GOVERNMENT:

Township Council

Salaries and Wages	\$11,000.00
Other Expenses	4,500.00

Administrative and Executive

Salaries and Wages	\$71,000.00
Other Expenses	5,500.00

Central Stores

Other Expenses	\$20,000.00
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Elections	
Salaries and Wages	\$500.00
Other Expenses	\$500.00
Financial Administration	
Salaries and Wages	\$70,000.00
Other Expenses	\$10,000.00
Township Clerk	
Salaries and Wages	\$47,000.00
Other Expenses	11,000.00
Annual Audit	
Other Expenses	\$12,000.00
Tax Assessment	
Salaries and Wages	\$39,000.00
Other Expenses	5,500.00
Tax Collection	
Salaries and Wages	\$40,000.00
Other Expenses	2,500.00
Legal Services	
Other Expenses	\$174,792.00
Data Processing	
Salaries and Wages	\$25,000.00
Other Expenses	75,000.00
Engineering Services	
Salaries and Wages	\$78,000.00
Other Expenses	8,000.00
Public Buildings and Grounds	
Salaries and Wages	\$28,000.00
Other Expenses	20,000.00
Planning Board	
Salaries and Wages	\$41,000.00
Other Expenses	5,000.00
Zoning Board of Adjustment	
Salaries and Wages	3,000.00
Other Expenses	5,000.00
Open Space Committee	100.00
Economic Development	200.00

Historic Preservation	
Other Expenses	\$500.00
Environmental Commission	
Other Expenses	\$2,000.00
State Unemployment Insurance	
Other Expense	1,000.00
Group Insurance	
Other Expenses	\$1,129,057.00
Liability Insurance	
Other Expenses	\$350,000.00
Disability Insurance	
Other Expenses	\$5,000.00
PUBLIC SAFETY:	
Fire Prevention	
Salaries and Wages	\$29,000.00
Other Expenses	1,700.00
Safety	
Other Expenses	2,500.00
Fire Department	
Other Expenses	\$28,000.00
Police Operations	
Salaries and Wages	\$900,000.00
Other Expenses	42,589.00
Police Staff Support	
Salaries and Wages	\$47,000.00
Other Expenses	1,300.00
Traffic Control	
Salaries and Wages	\$14,000.00
First Aid	
Other Expenses	\$10,000.00
State Uniform Construction Code	
Salaries and Wages	\$77,000.00
Other Expenses	20,000.00
Emergency Management	
Salaries and Wages	3,800.00
Other Expenses	1,000.00

STREETS AND ROADS:

Road Repair and Maintenance

Salaries and Wages	\$180,000.00
Other Expenses	30,000.00

Snow and Ice Removal

Salaries and Wages	\$50,000.00
Other Expenses	50,000.00

Equipment and Repairs

Salaries and Wages	\$55,000.00
Other Expenses	50,000.00

Municipal Service Agreement

Other Expenses	30,000.00
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Sanitation

Other Expenses	\$300,000.00
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Public Works

Salaries and Wages	\$90,000.00
Other Expenses	15,000.00

HEALTH AND WELFARE:

Community Health Service

Salaries and Wages	\$84,000.00
Other Expenses	12,000.00

Public Assistance

Salaries and Wages	8,000.00
Other Expenses	100.00

Animal Control

Other Expenses	500.00
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RECREATION AND EDUCATION:

Park Maintenance

Salaries and Wages	\$96,000.00
Other Expenses	20,000.00

Lake Musconetcong Reg

	100.00
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Recreation Management

Salaries and Wages	\$62,000.00
Other Expenses	11,000.00

Leisure Activities	
Salaries and Wages	\$5,000.00
Other Expenses	10,000.00

Senior Citizen Activities	
Salaries and Wages	\$24,000.00
Other Expenses	7,500.00

UNCLASSIFIED:

Utilities	\$100,000.00
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DEFERRED CHARGES AND STATUTORY EXPENDITURES:

Social Security	120,000.00
Public Employees Retirement System	610,859.00
Police and Fire Retirement System	1,377,686.00
DCRP	2,200.00

MUNICIPAL COURT:

Salaries and Wages	70,000.00
Other Expenses	9,000.00

LOSAP	100.00
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PUBLIC LIBRARY:

Salaries and Wages	140,000.00
Other Expenses	40,000.00

TOTAL CURRENT FUND	\$7,138,583.00
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CURRENT FUND DEBT SERVICE:

Debt Service	215,738.00
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TOTAL CURRENT FUND DEBT SERVICE	\$215,738.00
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WATER UTILITY FUND:

Water Utility Operation	
Salaries and Wages	\$200,000.00
Other Expenses	130,024.00
Public Employees Retirement System	25,000.00
Social Security	5,000.00

TOTAL WATER UTILITY FUND	\$360,024.00
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WATER UTILITY FUND DEBT SERVICE:	
Debt Service	\$131,677.00
TOTAL WATER UTILITY FUND DEBT SERVICE	\$131,677.00

SEWER UTILITY FUND:

Sewer Utility Operation	
Salaries and Wages	\$148,000.00
Other Expenses	798,059.00
Public Employees Retirement System	97,000.00
Social Security	10,000.00

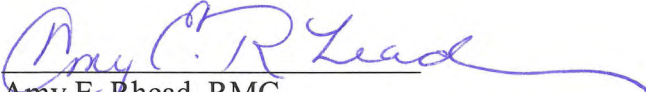
TOTAL SEWER UTILITY FUND	\$1,053,059.00
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SEWER UTILITY FUND DEBT SERVICE:	
Debt Service	\$15,721.00

TOTAL SEWER UTILITY FUND DEBT SERVICE	\$15,721.00
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ADOPTED: January 2, 2019

Attest:


 Amy E. Rhead, RMC
 Township Clerk

RESOLUTION NO. 2019-019

A RESOLUTION OF THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF ROXBURY IN THE COUNTY OF MORRIS AND STATE OF NEW JERSEY AUTHORIZING THE MUNICIPAL ASSESSOR AND MUNICIPAL ATTORNEY AND/OR MUNICIPAL TAX ATTORNEY TO ANSWER, DEFEND, INITIATE AND SETTLE CERTAIN LOCAL PROPERTY TAX APPEALS BEFORE THE MORRIS COUNTY BOARD OF TAXATION AND THE TAX COURT OF THE STATE OF NEW

BE IT RESOLVED, by the Township Council of the Township of Roxbury that the Municipal Assessor, Municipal Attorney and/or Fred Semrau or any other special Tax Attorney of Dorsey & Semrau , be and are hereby authorized to answer and defend all local property tax appeals before the Morris County Board of Taxation and Tax Court of the State of New Jersey and to initiate Municipal appeals to correct the Township of Roxbury tax list including, but not limited to, farmland rollback complaints, added and omitted assessment complaints, counter appeals on behalf of the Township to increase assessments and such other appeals as are necessary to correct the assessments for the Township of Roxbury for the 2019 tax year.

BE IT FURTHER RESOLVED that the Municipal Assessor and Attorney be and are hereby designated as the agents of the Township of Roxbury for the purpose of signing settlements of the foregoing matters by stipulation and are authorized to settle all appeals filed with the County Board of Taxation and Small Claims Division of the State Tax Court.

ADOPTED: January 2, 2019

Attest:


Amy E. Rhead, RMC
Township Clerk

RESOLUTION NO. 2019-020

A RESOLUTION AUTHORIZING THE APPOINTMENT OF COUNCILMAN ROBERT DEFILLIPPO TO THE ROXBURY/MOUNT ARLINGTON CONSOLIDATION STUDY COMMISSION AND COUNCILMAN DANIEL KLINE AS THE ALTERNATE

WHEREAS, a group of certain resident voters of the Township of Roxbury and the Borough of Mount Arlington have made application to the State of New Jersey, Department of Community Affairs, Division of Local Government Services, Local Finance Board to create a municipal consolidation study commission; and

WHEREAS, Local Finance Board has approved of the application and authorized the establishment of the Roxbury/Mount Arlington Consolidation Study Commission; and

WHEREAS, the authorizing documents provide that one Commissioner and one alternate may be selected by the Mayor and Council of each Municipality; and

WHEREAS, the Roxbury Township Council wishes to appoint Councilman Robert DeFillippo as the Township's Commissioner and Councilman Daniel Kline as the alternate.

NOW, THEREFORE, BE IT RESOLVED, by the Township Council of the Township of Roxbury, in the County of Morris, and State of New Jersey, that Councilman Robert DeFillippo is hereby appointed to the Roxbury/Mount Arlington Consolidation Study Commission and Councilman Daniel Kline is hereby appointed as the alternate. The terms of said appointment shall commence on the January 1, 2019 and terminate on December 31, 2019. The Township Clerk is hereby authorized and directed to provide a certified copy of this Resolution to the Roxbury/Mount Arlington Consolidation Study Commission as notification of the Township's appointment.

This Resolution shall take effect immediately.

ADOPTED: January 2, 2019

Attest:

Amy E. Rhead, RMC
Township Clerk